

Deferiet Redevelopment Corporation
800 Starbuck Avenue, Suite 800
Watertown, New York 13601
Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

Notice of Board Meeting

Date: January 24, 2025

To: John Condino
David Converse
Hon. William W. Johnson
Robert Aiken
Lisa L'Huillier
Hon. Joseph Cook
Hon. Paul Smith

From: Marshall Weir, CEO

Re: Notice of Board of Directors' Meeting

The Deferiet Redevelopment Corporation will hold its board meeting on **Thursday, February 6, 2025 at 9:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The live stream link will be available at www.jcida.com.

Zoom:

<https://us02web.zoom.us/j/84355250468?pwd=R0t4VjRpdGJBZDJrL2JQYVVjKytDdz09>

Meeting ID: 843 5525 0468

Passcode: 011440

1-929-205-6099 US (New York)

Please confirm your attendance with Peggy Sampson at pssampson@jcida.com at your earliest convenience.

pss

c: Jay Matteson
Lyle Eaton
Robin Stephenson
Rob Aliasso
W. Edward Walldroff
Paul Warneck
Dr. Gregory A. Gardner
Dawn Robinson
Charles Capone
Justin S. Miller, Esq.
Stephen Maier, Esq.
Media

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BOARD MEETING AGENDA
Thursday, February 6, 2025 – 9:00 a.m.

- I. Call to Order**
- II. Minutes – January 9, 2025**
- III. Committee Reports**
- IV. Unfinished Business**
- V. New Business**
 - 1. Bylaw Amendment**
- VI. Adjournment**

**Deferiet Redevelopment Corporation
Appointed Directors Annual Board Meeting Minutes
January 9, 2025**

The Appointed Directors of the Deferiet Redevelopment Corporation held its annual board meeting on Thursday, January 9, 2025 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: John Condino, David Converse, Lisa L’Huillier, Robert Aiken, William Johnson

Excused: Joseph Cook

Absent: Paul Smith

Also Present: Marshall Weir, Lyle Eaton, Peggy Sampson, Robin Stephenson, Rob Aliasso, Paul Warneck, Ed Walldroff, Charles Capone
Zoom: Justin Miller, Esq. (Harris Beach)

- I. **Call to Order:** Chairman Condino called the meeting to order at 10:23 a.m.
- II. **Minutes:** Minutes of the meeting held on December 5, 2024 were presented. A motion to approve the minutes as presented was made by Mr. Johnson, seconded by Ms. L’Huillier. All in favor. Carried.
- III. **Committee Reports:**
 - a. **Audit Committee** – The DRC will be included in the 2024 JCIDA audit.
 - b. **Governance Committee**
 - i. **Resolution No. 01.09.2025.01 for Annual Internal Policy and Procedure Review** – The Governance Committee met on December 13, 2024 to review the bylaws, the disposition of real property guidelines, investment policy and procurement policy. Board members pointed out that the resolution had the incorrect meeting date and listed JCCFDC in the resolved paragraph. A motion was made by Ms. L’Huillier to approve the amended resolution listing 12/13/24 as the meeting date and DRC in the resolved paragraph, seconded by Mr. Johnson. All in favor. Carried.
 - ii. **Summary Results of Confidential Evaluation of Board Performance** – The Governance Committee reviewed the board evaluations. The summary will be sent to the ABO.
- IV. **Unfinished Business:** None.
- V. **Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Johnson, seconded by Mr. Condino. All in favor. The meeting was adjourned at 10:26 a.m.

Respectfully submitted,
Peggy Sampson

