

Notice of Board Meeting

Date: February 20, 2025

To: W. Edward Walldroff
David Converse
Dr. Gregory A. Gardner
Paul Warneck
Hon. William W. Johnson
Lisa L'Huillier
Robert Aiken
John Condino
Dawn Robinson
Charles Capone

From: Chairman Robert Aliasso

Re: Notice of Board of Directors Meeting

=====

The Jefferson County Local Development Corporation will hold its Board Meeting on **Thursday, March 6, 2025 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The live stream link is available at www.jcida.com.

Zoom:

<https://us02web.zoom.us/j/84355250468?pwd=R0t4VjRPdGJBZDJrL2JQYVVVjKytDdz09>

Meeting ID: 843 5525 0468

Passcode: 011440

1-929-205-6099 US (New York)

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: Marshall Weir, CEO
Lyle Eaton
Jay Matteson
Robin Stephenson
Justin S. Miller, Esq.
Stephen Maier, Esq.
Media

BOARD MEETING AGENDA
Thursday, March 6, 2025 – 8:00 a.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Privilege of the Floor**
- IV. Minutes – February 6, 2025**
- V. Treasurer’s Report – February 28, 2025**
- VI. Committee Reports**
- VII. Council Reports**
 - a. Jefferson County Agricultural Development**
 - b. Manufacturing**
 - c. Marketing**
- VIII. Unfinished Business**
 - 1. ARPA Fund Reports (Round One and Two)**
- IX. Counsel**
- X. New Business**
- XI. Adjournment**

DRAFT

**Jefferson County Local Development Corporation
Board Meeting Minutes
February 6, 2025**

The Jefferson County Local Development Corporation held its board meeting on Thursday, February 6, 2025 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: Robert E. Aliasso, Jr., W. Edward Walldroff, David Converse, Lisa L'Huillier, Paul Warneck, John Condino, William Johnson, Dawn Robinson, Charles Capone, Rob Aiken
Zoom: Dr. Gregory A. Gardner

Excused: None

Absent: None

Also Present: Ryan Piche (Jefferson County Administrator)
Zoom: Justin Miller, Esq. (Harris Beach), Craig Fox (Watertown Daily Times)

Staff Present: Marshall Weir, Jay Matteson, Lyle Eaton, Peggy Sampson, Robin Stephenson

- I. Call to Order:** Chairman Aliasso called the meeting to order at 8:00 a.m.
- II. Pledge of Allegiance**
- III. Privilege of the Floor:** No one spoke.
- IV. Minutes:** Minutes of the meeting held on January 9, 2025 were presented. A motion to approve the minutes as presented was made by Mr. Johnson, seconded by Mr. Condino. All in favor. Carried.
- V. Treasurer's Report:** Mr. Warneck reviewed the financials for the period ending January 31, 2025. Regarding loaning the JCIDA money for the sewer project, Mr. Eaton said the JCLDC has approximately \$3.7M total cash, of which \$2.8M is excess cash. Mr. Walldroff asked if the loan will be repaid within 12 months. Ms. Stephenson said yes and indicated that she is working on JCIDA grant reimbursements for the project. A motion was made by Mr. Warneck to accept the financial report as presented, seconded by Mr. Aiken. All in favor. Carried.
- VI. Committee Reports:** None.
- VII. Council Reports:**
 - a. Ag** – Mr. Matteson said that he is watching the immigration issue locally. He said he is gearing up for the Ag conference and the dairy parade and will be ramping up podcasts. He mentioned that he is working with a dairy farm consultant who creates virtual fencing.
 - b. Manufacturing** – Ms. Stephenson said she and Mr. Weir met with Naturally Lewis to prepare the agenda for the upcoming spring Jeff-Lewis Manufacturers Alliance meeting that will be held on April 17th. She mentioned other local events that will be streamlined including Manufacturing Day (9th-11th graders), Career Jam (7th-8th graders), and Workforce Connections (12th graders).

**Jefferson County Local Development Corporation
Board Meeting Minutes
February 6, 2025**

BOARD PACKET

- c. **Marketing** – Mr. Weir said that he continues to advertise with existing campaigns and indicated that the next newsletter will be sent out in March.

VIII. Unfinished Business:

- 1. **ARPA Fund Reports (Round One and Two)** – Updated spreadsheets showing the grant fund activities were provided in the board packet. Ms. Stephenson said she sent out a revised spreadsheet for Round Two because she noticed that when she added a line the formula didn't carry.

IX. Counsel: None.

X. New Business:

- 1. **Resolution No. 02.06.2025.01 to Lend Money to JCIDA** – A request to lend an amount not to exceed \$1,500,000 to JCIDA to fund the sewer expansion at the Business Complex at the Watertown International Airport. The loan shall be made bearing no interest or maturity date and may be called at the pleasure of the JCLDC Board of Directors. JCIDA grant proceeds will be used to pay down the loan. Mr. Walldroff asked what has been paid so far. Mr. Eaton said that approximately \$140,000 has been paid and a \$700,000+ payment is due. He noted that the balance will be completed this spring. A motion was made by Mr. Converse to approve the resolution, seconded by Dr. Gardner. All in favor. Carried.
- 2. **Proposed Charge Card Voucher** – A request to approve the updated charge card voucher for staff to use. Mr. Weir said it streamlines the process and eliminates having to complete two forms. A motion was made by Mr. Warneck, seconded by Ms. Robinson to approve the proposed voucher. All in favor. Carried.

XI. Adjournment: With no further business before the board, a motion to adjourn was made by Mr. Walldroff, seconded by Mr. Condino. All in favor. The meeting was adjourned at 8:19 a.m.

Respectfully submitted,

Peggy Sampson

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION
Income Statement for the Two Month Period Ending February 28, 2025

Prepared by Lyle Eaton

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Revenues					
Admin Fees	\$ 453,399.00	0.00	\$ 0.00	0.00	453,399.00
JC Grant Marketing	280,000.00	46,666.66	23,333.33	23,333.33	233,333.34
JC Grant Ag Program	150,000.00	25,000.00	12,500.00	12,500.00	125,000.00
RLF Interest Income	4,000.00	827.53	370.22	457.31	3,172.47
Grant Income Federal	750,000.00	23,493.67	20,042.55	3,451.12	726,506.33
Interest Income	3,000.00	321.18	0.00	321.18	2,678.82
Miscellaneous Income	1,000.00	48,000.00	48,000.00	0.00	(47,000.00)
Total Revenues	1,641,399.00	144,309.04	104,246.10	40,062.94	1,497,089.96
Expenses					
Salaries	484,785.00	54,238.52	21,170.39	33,068.13	430,546.48
Benefits	165,540.00	27,109.94	13,412.96	13,696.98	138,430.06
Operations					
Marketing Program	218,294.00	28,415.81	13,417.19	14,998.62	189,878.19
AG Program	206,830.00	33,346.34	13,851.89	19,494.45	173,483.66
Office Expense	10,000.00	970.45	730.91	239.54	9,029.55
Payroll Processing	5,000.00	988.75	321.50	667.25	4,011.25
Office Rent	18,500.00	1,553.00	0.00	1,553.00	16,947.00
Project Loan Rent	18,648.00	9,323.74	4,661.87	4,661.87	9,324.26
Office Cleaning	12,000.00	1,956.68	940.56	1,016.12	10,043.32
Telephone	7,000.00	838.91	371.66	467.25	6,161.09
Equipment Rental	3,500.00	650.22	0.00	650.22	2,849.78
Equipment Maintenance	1,000.00	185.12	92.56	92.56	814.88
System Maintenance	7,200.00	1,505.50	655.25	850.25	5,694.50
Electric Service	5,000.00	601.21	0.00	601.21	4,398.79
Gas Service	3,000.00	365.97	0.00	365.97	2,634.03
Business Support	5,000.00	5,000.00	0.00	5,000.00	0.00
Workforce Development	2,500.00	0.00	0.00	0.00	2,500.00
Travel/Promotion/Meals	10,000.00	516.15	0.00	516.15	9,483.85
Staff Training & Seminars	6,000.00	0.00	0.00	0.00	6,000.00
Depreciation F&F	10,005.00	78.32	39.16	39.16	9,926.68
Dues & Publications	0.00	2,300.00	0.00	2,300.00	(2,300.00)
Commercial Insurance	3,550.00	559.72	279.86	279.86	2,990.28
Legal Unrestricted	1,000.00	0.00	0.00	0.00	1,000.00
Accounting & Auditing	20,000.00	0.00	0.00	0.00	20,000.00
Consultants	0.00	948.00	0.00	948.00	(948.00)
STRATEGIC CONSULTING	0.00	10,000.00	5,000.00	5,000.00	(10,000.00)
Grants Expense Federal	750,000.00	71,275.00	20,042.55	51,232.45	678,725.00
Grant Expense YMCA	0.00	1,129.24	0.00	1,129.24	(1,129.24)
Reallocated Program Expenses	(335,953.00)	(57,578.72)	(26,368.08)	(31,210.64)	(278,374.28)
Miscellaneous - Unrestricted	3,000.00	0.00	0.00	0.00	3,000.00
Total Operations	1,641,399.00	196,277.87	68,620.23	127,657.64	1,445,121.13
Total Revenue	1,641,399.00	144,309.04	104,246.10	40,062.94	1,497,089.96
Total Expenses	1,641,399.00	196,277.87	68,620.23	127,657.64	1,445,121.13
Net Income Over Expenditures	\$ 0.00	(51,968.83)	\$ 35,625.87	(87,594.70)	51,968.83

For Inter-5-I Use Only

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**AG Program Expense Statement for the Two Month Period Ending February 28, 2025**

Prepared by Lyle Eaton, February 27, 2025

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
AG Annual Meeting	\$ 5,000.00	0.00	\$ 0.00	0.00	5,000.00
AG Office Expense	1,000.00	0.00	0.00	0.00	1,000.00
AG Advertising	2,000.00	0.00	0.00	0.00	2,000.00
AG Printed Material	1,000.00	0.00	0.00	0.00	1,000.00
AG Membership/Dues	400.00	0.00	0.00	0.00	400.00
AG Business Attraction	500.00	0.00	0.00	0.00	500.00
AG Subscriptions	200.00	0.00	0.00	0.00	200.00
AG Travel/Meals/Lodging	4,000.00	0.00	0.00	0.00	4,000.00
AG Web Site Development	5,000.00	0.00	0.00	0.00	5,000.00
AG Misc Program Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Local Food Guide	800.00	800.00	0.00	800.00	0.00
Salary Overhead	113,400.00	21,392.30	8,556.92	12,835.38	92,007.70
FICA Overhead	6,804.00	1,245.62	498.25	747.37	5,558.38
Medicare Overhead	1,588.00	291.31	116.52	174.79	1,296.69
Health/Dental Ins Overhead	3,931.00	0.00	0.00	0.00	3,931.00
Retirement Overhead	10,206.00	1,283.55	513.42	770.13	8,922.45
Indirect Labor Allocation	45,905.00	7,650.88	3,825.44	3,825.44	38,254.12
Non Labor Allocated Overhead	4,096.00	682.68	341.34	341.34	3,413.32
Total Operations	206,830.00	33,346.34	13,851.89	19,494.45	173,483.66

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**Manuf. & Business Support Expense Statement for the Two Month Period Ending February 28, 2025**

Prepared by Lyle Eaton, February 27, 2025

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Business Support	\$ 5,000.00	5,000.00	\$ 0.00	5,000.00	0.00
Workforce Development	2,500.00	0.00	0.00	0.00	2,500.00
Total Operations	7,500.00	5,000.00	0.00	5,000.00	2,500.00

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**Marketing Program Expense Statement for the Two Month Period Ending February 28, 2025**

Prepared by Lyle Eaton, February 27, 2025

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Advertising Expense	\$ 46,600.00	1,061.00	\$ 901.00	160.00	45,539.00
Canadian Marketing	10,000.00	0.00	0.00	0.00	10,000.00
Printed Material	1,000.00	0.00	0.00	0.00	1,000.00
Seminars Workshops Publicatio	2,500.00	0.00	0.00	0.00	2,500.00
Travel/Meals/Promotion	3,000.00	0.00	0.00	0.00	3,000.00
Workforce Development	0.00	2,322.43	0.00	2,322.43	(2,322.43)
Drum Country Business	5,000.00	0.00	0.00	0.00	5,000.00
Allocated Overhead	150,194.00	25,032.38	12,516.19	12,516.19	125,161.62
Total Operations	218,294.00	28,415.81	13,417.19	14,998.62	189,878.19

Jefferson County Local Development Corp
Balance Sheet

ASSETS

	1/31/2025	2/28/2025
Current Assets		
General Checking	\$ 85,201.97	\$ 432,548.43
Savings Account	1,631,265.63	1,631,414.71
RLF Savings	2,000,769.38	2,005,402.50
RLF Loans Receivable	113,800.37	111,343.01
COVID Accounts Receivable	38,443.37	36,720.09
Clayton Loans Receivable	3,464.02	3,464.02
Miscellaneous Recievable	59,183.40	59,183.40
Allowance for Credit Losses	(35,000.00)	(35,000.00)
LHI Records Storage	87,029.51	87,029.51
Prepaid Expense	4,133.84	3,619.75
 Total Current Assets	 \$ 3,988,291.49	 \$ 4,335,725.42
 Property and Equipment		
Accumulated Depreciation	(109,436.36)	(109,436.52)
 Other Assets		
Furniture & Fixtures	79,247.89	79,247.89
ROU Lease Asset	151,711.00	247,523.00
Total Other Assets	230,958.89	326,770.89
 Total Assets	 4,109,814.02	 4,553,059.79

LIABILITIES AND CAPITAL

	1/31/2025	2/28/2025
Current Liabilities		
Accounts Payable - Unrestr	105.46	(\$ 75.56)
Grants Payable YMCA	0	51,233.00
ST Lease Liability	\$ 10,398.00	49,948.00
Withheld United Way	\$ 64.00	0.00
Withheld Employees 401k	6,054.00	6,178.71
401k Loan Payment	140.15	168.18
YE Accrued Salaries	40,527.17	0.00
ARPA Food Grant	106,004.88	0.00
ARPA Child Care Grant	9,771.41	9,771.41
ARPA Small Business & Training	89,795.36	0.00
ARPA Rental Property Deferred	70,477.01	0.00

Jefferson County Local Development Corp
Balance Sheet

ARPA Tourism Grant-Round 2	76,452.32	76,452.32
ARPA Sm Bus & Training-Round 2	212.00	121,277.19
ARPA Food Production-Round 2	279,851.21	269,808.66
ARPA Childcare Grant-Round 2	792.82	30,000.00
ARPA Food Processing-Round 2	3,536.16	109,541.04
JC Grant-Marketing	207,000.04	233,333.38
JC Grant AG Program		50,000.00
Total Current Liabilities	\$ 901,181.99	\$ 1,007,636.33
Long-Term Liabilities		
LT Lease Liability	<u>191,680.00</u>	170,130.00
Total Liabilities	<u>\$ 1,092,861.99</u>	<u>\$ 1,177,766.33</u>
Total Liabilities		
Capital		
General Fund Bal - Unrestrict.	3,112,411.29	3,427,262.29
Net Income	<u>(95,353.80)</u>	(51,968.83)
Total Capital	3,017,057.49	3,375,293.46
Total Liabilities & Capital	<u><u>4,109,919.48</u></u>	<u><u>4,553,059.79</u></u>

Jefferson County Local Development Corp
Balance Sheet
February 28, 2025

ASSETS

Current Assets		
General Checking	\$	432,548.43
Savings Account		1,631,414.71
RLF Savings		2,005,402.50
RLF Loans Receivable		111,343.01
COVID Accounts Receivable		36,720.09
Clayton Loans Receivable		3,464.02
Miscellaneous Recievable		59,183.40
Allowance for Credit Losses		(35,000.00)
LHI Records Storage		87,029.51
Prepaid Expense		3,619.75
		4,335,725.42
Total Current Assets		
Property and Equipment		
Accumulated Depreciation		(109,436.52)
		(109,436.52)
Total Property and Equipment		
Other Assets		
Furniture & Fixtures		79,247.89
ROU Lease Asset		247,523.00
		326,770.89
Total Other Assets		
Total Assets	\$	4,553,059.79

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable - Unrestr	\$	(75.56)
Grants Payable YMCA		51,233.00
ST Lease Liability		49,948.00
Withheld Employees 401k		6,178.71
401k Loan Payment		168.18
ARPA Child Care Grant		9,771.41
ARPA Tourism Grant-Round 2		76,452.32
ARPA Sm Bus & Training-Round 2		121,277.19
ARPA Food Production-Round 2		269,808.66
ARPA Childcare Grant-Round 2		30,000.00
ARPA Food Processing-Round 2		109,541.04
JC Grant-Marketing		233,333.38
JC Grant Agriculture Program		50,000.00
		1,007,636.33
Total Current Liabilities		
Long-Term Liabilities		
LT Lease Liability		170,130.00
		170,130.00
Total Long-Term Liabilities		
Total Liabilities		1,177,766.33
Capital		
General Fund Bal - Unrestrict.		3,427,262.29
Net Income		(51,968.83)
		3,375,293.46

Jefferson County Local Development Corp
Balance Sheet
February 28, 2025

Total Capital	<u>3,375,293.46</u>
Total Liabilities & Capital	<u>\$ 4,553,059.79</u>

**Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From Feb 1, 2025 to Feb 28, 2025**

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
2/6/25	122250 407501 112501	1254	Invoice: 2263 INTEREST NORTHERN COMMERCIAL CLEANING	180.00	172.01 7.99
2/6/25	122025 407501 112501	995083	Invoice: 2242 INTEREST CLAYTON ISLAND TOURS	198.97	174.18 24.79
2/6/25	122025 407501 112501	5655	Invoice: 2344 INTEREST CLAYTON YACHT CLUB, INC.	718.75	666.88 51.87
2/6/25	122250 407501 112501	8014	Invoice: 2235 INTEREST BONNIE HERMAN	179.69	172.65 7.04
2/13/25	122025 407501 112501	5470	Invoice: 2086 INTEREST JAY CANZONIER D/B/A NORTH BRANCH FARMS	726.73	689.61 37.12
2/13/25	122250 407501 112501	1444	Invoice: 2238 INTEREST COLLEENS CHERRY TREE INN	179.69	171.36 8.33
2/13/25	122250 407501 112501	5471	Invoice: 2262 INTEREST NORTH BRANCH FARMS	359.38	344.87 14.51
2/13/25	122250 407501 112501	4164	Invoice: 2236 INTEREST GAIL W. MILLER	179.69	172.65 7.04
2/13/25	122250 407501 112501	80256	Invoice: 2280 INTEREST ZERO DOCK STREET, LLC	179.69	171.79 7.90
2/20/25	202401 202501 100001	19976	DUE JCLDC DUE SHLDC PAINFULL ACRES	179.69	89.84 89.85
2/20/25	122250 407501 112501	8926	Invoice: 2240 INTEREST LAURIE A. CORNELIA	179.69	172.65 7.04
2/20/25	122025 407501 112501	4540	Invoice: 1907 INTEREST WICLDC	1,109.20	926.69 182.51
2/21/25	125001 260200 260201 425001 100001	EFT	Invoice: 2406 MARKETING SUBSIDY AG SUBSIDY MISC INCOME CONSULTANTS JEFFERSON COUNTY TREASURER	433,000.00	30,000.00 280,000.00 75,000.00 48,000.00
2/27/25	122250 407501 112501	60081	Invoice: 2248 interest SCOTT P. SKINNER	179.69	172.65 7.04
2/27/25	122250 407501	2361	Invoice: 2241 i-13-it		172.65 7.04

Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From Feb 1, 2025 to Feb 28, 2025

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
	112501		AUBREYS SHOPPING CENTER	179.69	
				<u>437,730.55</u>	<u>437,730.55</u>

**Jefferson County Local Development Corp
Aged Receivables
As of Feb 28, 2025**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS	2086	14,160.08
		<hr/> 14,160.08
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS		
		<hr/> 5,775.11
CLAYTON ISLAND CLAYTON ISLAND TOURS	2242	
		<hr/> 5,775.11
CLAYTON ISLAND CLAYTON ISLAND TOURS		
		<hr/> 20,081.79
CLAYTON YACHT CLAYTON YACHT CLUB, INC.	2344	
		<hr/> 20,081.79
CLAYTON YACHT CLAYTON YACHT CLUB, INC.		
		<hr/> 71,326.03
WIC WICLDC	1907	
		<hr/> 71,326.03
WIC WICLDC		
Report Total		<hr/> 111,343.01 <hr/> <hr/>

**Jefferson County Local Development Corp
Aged Receivables
As of Feb 28, 2025**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
AUBREYS AUBREYS SHOPPING CENTER	2241	2,642.01
AUBREYS AUBREYS SHOPPING CENTER		2,642.01
CCTI COLLEENS CHERRY TREE INN	2238	3,158.82
CCTI COLLEENS CHERRY TREE INN		3,158.82
CORNELIA LAURIE A. CORNELIA	2240	2,804.27
CORNELIA LAURIE A. CORNELIA		2,804.27
GRAPES BUSTED GRAPES,LLC	2250	3,991.25
GRAPES BUSTED GRAPES,LLC		3,991.25
HERMAN BONNIE HERMAN	2235	2,642.70
HERMAN BONNIE HERMAN		2,642.70
MILLER GAIL W. MILLER	2236	2,812.30

**Jefferson County Local Development Corp
Aged Receivables
As of Feb 28, 2025**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
MILLER GAIL W. MILLER		2,812.30
MORGIA MORGIA MASONRY	2264	3,155.70
MORGIA MORGIA MASONRY		3,155.70
NORTH BRANCH NORTH BRANCH FARMS	2262	2,641.97
NORTH BRANCH NORTH BRANCH FARMS		2,641.97
NORTHERN NORTHERN COMMERCIAL CLEANING	2263	2,766.62
NORTHERN NORTHERN COMMERCIAL CLEANING		2,766.62
PAINFULL PAINFULL ACRES	2255	2,006.18
PAINFULL PAINFULL ACRES		2,006.18
SKINNER SCOTT P. SKINNER	2248	2,469.38
SKINNER SCOTT P. SKINNER		2,469.38

Jefferson County Local Development Corp
Aged Receivables
As of Feb 28, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
TILLSON ALISHA TILLSON	2249	2,642.01
TILLSON ALISHA TILLSON		2,642.01
ZERO ZERO DOCK STREET, LLC	2280	2,986.88
ZERO ZERO DOCK STREET, LLC		2,986.88
Report Total		36,720.09

**Jefferson County Local Development Corp
Aged Receivables
As of Feb 28, 2025**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN	2309	1,732.01
<hr/> DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN		<hr/> 1,732.01
DIPRINZIO MARKET DIPRINZIO'S MARKET	2310	1,732.01
<hr/> DIPRINZIO MARKET DIPRINZIO'S MARKET		<hr/> 1,732.01
Report Total		<hr/> <hr/> 3,464.02

Jefferson County Local Development Corp
Aged Receivables
As of Feb 28, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
JCIDA JEFF COUNTY IDA	ADMIN12	59,475.00
JCIDA JEFF COUNTY IDA		59,475.00
Report Total		59,475.00

**Jefferson County Local Development Corp
Cash Disbursements Journal
For the Period From Feb 1, 2025 to Feb 28, 2025**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
2/3/25	7576	200001 100001	Invoice: 80077 DAVIS VISION	88.13	88.13
2/3/25	7577	200001 200001 200001 100001	Invoice: 225 Invoice: 2125 Invoice: 212025 EXCELLUS BC/BS	507.28 429.19 10,879.62	11,816.09
2/3/25	7578	200001 100001	Invoice: 785272 THE HARTFORD	246.91	246.91
2/3/25	7581	200001 100001	Invoice: 1661034 REDISHRED ACQUISITION, INC.	74.21	74.21
2/3/25	7582	200001 100001	Invoice: 288142 VERIZON WIRELESS	98.25	98.25
2/3/25	7583	200001 100001	Invoice: 2-25 WATERTOWN LOCAL DEVELOPMENT CORPORATION	4,661.87	4,661.87
2/10/25	7584	200001 100001	Invoice: 13125 BLUE MOUNTAIN SPRING WATER, INC.	46.85	46.85
2/10/25	7585	200001 100001	Invoice: 9944310 CINTAS	75.56	75.56
2/10/25	7586	200001 100001	Invoice: 01175J1 COUGHLIN PRINTING	266.67	266.67
2/10/25	7587	200001 100001	Invoice: 13125 KEY BANK	516.15	516.15
2/10/25	7588	200001 200001 100001	Invoice: GAS 12725 Invoice: 123725E NATIONAL GRID	365.97 601.21	967.18
2/10/25	7591	200001 200001 100001	Invoice: JAN 30 2025 Invoice: 2/13/25 UNITED WAY OF NNY	64.00 64.00	128.00
2/10/25	7592	200001 100001	Invoice: 096487 WELLS FARGO FINANCIAL SERVICES	325.11	325.11
2/11/25	7593	717001 100001	ARPA SMALL BUSINESS GRANT RYAN A. KEDDY DC PC	10,000.00	10,000.00
2/19/25	7594	200001 100001	Invoice: 9+78282 BLUE MOUNTAIN SPRING WATER, INC.	11.95	11.95

Jefferson County Local Development Corp
Cash Disbursements Journal
For the Period From Feb 1, 2025 to Feb 28, 2025

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
2/19/25	7595	200001 100001	Invoice: 454596 CINTAS	75.56	75.56
2/19/25	7596	200001 100001	Invoice: 1171 NORTHERN COMMERCIAL CLEANING	865.00	865.00
2/19/25	7597	200001 100001	Invoice: 21325 SAM'S CLUB/SYNCHRONY BANK	144.55	144.55
2/19/25	7598	200001 100001	Invoice: 157701 WB MASON CO INC.	64.79	64.79
2/19/25	7599	200001 100001	Invoice: 73770 WESTELCOM	371.66	371.66
2/19/25	7600	100001	WPBS		
2/20/25	7601	717001 100001	ARPA FOOD PRODUCTION GRANT DOUGLAS MORSE SENIOR	10,042.55	10,042.55
2/25/25	7602	200001 100001	Invoice: 552747 FP MAILING SOLUTIONS	181.95	181.95
2/25/25	7603	200001 100001	Invoice: 28186 NNY ONLINE	655.25	655.25
2/25/25	7604	200001 100001	Invoice: 4728 REDISHRED ACQUISITION, INC.	24.21	24.21
2/25/25	7605	200001 100001	Invoice: COBB 9-24 SACKETS HARBOR LDC	89.85	89.85
2/25/25	7606	200001 100001	Invoice: 2415 STRATEGIC DEVELOPMENT SPECIALISTS	5,000.00	5,000.00
2/25/25	7607	200001 100001	Invoice: 2/27/25 UNITED WAY OF NNY	64.00	64.00
2/25/25	7608	200001 100001	Invoice: 395121 WB MASON CO INC.	36.79	36.79
2/25/25	7609	200001 100001	Invoice: 19729 WPBS	741.00	741.00
2/25/25	7610	200001 100001	Invoice: 134025 WRVO	160.00	160.00
2/25/25	7611	200001 100001	Invoice: covid j JCLDC	89.84	89.84
2/25/25	7612	200001	Invoice: CC_22_ART	89.84	

**Jefferson County Local Development Corp
Cash Disbursements Journal
For the Period From Feb 1, 2025 to Feb 28, 2025**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		100001	JCLDC		89.84
	Total			48,019.77	48,019.77

ARPA Grant Funds from Jefferson County-Round 1-Status-Expenditures

Month	Child Care	Small Business Productivity & Incumbent Worker Training	Local Foods Resiliency	Rental Property Deferred Maintenance	Remediation 146 Arsenal Street	Hounsfield Sewer	Total Grants Running Balance
Total Available	\$809,000.00	\$425,000.00	\$400,000.00	\$425,000.00	\$1,000,000.00	\$1,500,000.00	\$4,559,000.00
April-22	\$67,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
May-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
June-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
July-22	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$3,492,000.00
August-22	\$125,791.52	\$11,052.00	\$94,928.45	\$0.00	\$0.00	\$0.00	\$3,260,228.03
September-22	\$0.00	\$66,378.93	\$7,722.00	\$34,958.80	\$0.00	\$292,000.00	\$2,859,168.30
October-22	\$15,045.02	\$43,814.69	\$37,176.74	\$41,710.22	\$0.00	\$0.00	\$2,721,421.63
November-22	\$0.00	\$20,233.13	\$10,450.00	\$4,220.00	\$0.00	\$0.00	\$2,686,518.50
December-22	\$102,407.09	\$10,000.00	\$33,459.86	\$27,616.80	\$0.00	\$0.00	\$2,513,034.75
January-23	\$0.00	\$44,596.00	\$12,700.00	\$45,533.04	\$0.00	\$0.00	\$2,410,205.71
February-23	\$91,353.91	\$0.00	\$12,778.26	\$10,000.00	\$0.00	\$0.00	\$2,296,073.54
March-23	\$0.00	\$17,834.18	\$30,506.25	\$19,600.00	\$0.00	\$0.00	\$2,228,133.11
April-23	\$53,670.63	\$0.00	\$10,000.00	\$19,197.68	\$0.00	\$0.00	\$2,145,264.80
May-23	\$0.00	\$11,278.90	\$0.00	\$7,200.00	\$0.00	\$0.00	\$2,126,785.90
June-23	\$0.00	\$6,044.04	\$11,289.68	\$25,344.80	\$0.00	\$0.00	\$2,084,107.38
July-23	\$3,363.98	\$8,928.17	\$0.00	\$0.00	\$0.00	\$0.00	\$2,071,815.23
August-23	\$50,036.14	\$19,000.00	\$21,493.75	\$58,210.38	\$0.00	\$0.00	\$1,923,074.96
September-23	\$0.00	\$0.00	\$7,213.74	\$12,947.44	\$0.00	\$0.00	\$1,902,913.78
October-23	\$50,387.51	\$4,785.14	\$1,477.39	\$0.00	\$0.00	\$0.00	\$1,846,263.74
November-23	\$5,326.45	\$7,188.00	\$0.00	\$12,983.83	\$0.00	\$0.00	\$1,820,765.46
December-23	\$0.00	\$16,837.54	\$0.00	\$0.00	\$0.00	\$0.00	\$1,803,927.92
January-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,803,927.92
February-24	\$64,799.83	\$15,797.73	\$2,799.00	\$5,890.68	\$0.00	\$0.00	\$1,714,640.68
March-24	\$0.00	\$1,930.53	\$0.00	\$5,000.00	\$0.00	\$0.00	\$1,707,710.15
April-24	\$70,259.02	\$1,505.66	\$0.00	\$0.00	\$0.00	\$292,000.00	\$1,343,945.47
May-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,343,945.47
June-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,343,945.47
July-24	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$1,323,945.47
August-24	\$90,555.04	\$0.00	\$0.00	\$4,109.32	\$0.00	\$0.00	\$1,229,281.11
September-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,229,281.11
October-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,229,281.11
November-24	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,219,281.11
December-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,219,281.11
January-25	\$9,232.45	\$8,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$1,192,048.66
February-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,192,048.66
Total Expenditures	\$799,228.59	\$335,204.64	\$293,995.12	\$354,522.99	\$1,000,000.00	\$584,000.00	\$3,366,951.34
Balance of Grant	\$9,771.41	\$89,795.36	\$106,004.88	\$70,477.01	\$0.00	\$916,000.00	\$1,192,048.66
Not allocated	\$0.00	\$833.34	\$82.51	\$30,400.00	\$0.00	\$0.00	\$31,315.85
Excess Funds *	\$0.00	\$88,962.02	\$105,922.37	\$40,077.01	\$0.00	\$0.00	\$234,961.40
Full Uncommitted Balance	\$0.00	\$89,795.36	\$106,004.88	\$70,477.01	\$0.00	\$0.00	\$266,277.25
<i>Report Prepared by Robin Stephenson - Director of Business Development</i>							
* excess funds are those contracts that are completed and any left over funds not used							

ARPA Grant Funds from Jefferson County-Round 2-Status-Expenditures

Month	Child Care	Small Business Productivity	Tourism Enhancement	Local Foods Resiliency-Processing	Local Foods Resiliency-Production	Rental Property Round 1	Houndsfield sewer Round 1	Total Grants Running Balance
Total Available	\$100,000.00	\$180,000.00	\$500,000.00	\$100,000.00	\$500,000.00			\$1,380,000.00
Round 1 Uncommitted Carryover *	\$29,207.18	\$131,065.19	\$0.00	\$106,004.88	\$0.00			\$266,277.25
October-23	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00			\$1,636,277.25
November-23	\$73,000.00	\$18,931.20	\$0.00	\$0.00	\$0.00			\$1,544,346.05
December-23	\$18,729.99	\$18,868.00	\$0.00	\$0.00	\$0.00			\$1,506,748.06
January-24	\$0.00	\$58,140.00	\$19,410.70	\$0.00	\$0.00			\$1,429,197.36
February-24	\$0.00	\$20,000.00	\$12,258.30	\$0.00	\$0.00			\$1,396,939.06
March-24	\$0.00	\$5,000.00	\$94,380.89	\$0.00	\$0.00			\$1,297,558.17
April-24	\$0.00	\$10,000.00	\$39,061.83	\$15,686.18	\$60,427.45			\$1,172,382.71
May-24	\$0.00	\$0.00	\$30,191.03	\$14,873.18	\$37,446.50			\$1,089,872.00
June-24	\$0.00	\$0.00	\$42,758.93	\$8,425.67	\$44,228.68			\$994,458.72
July-24	\$0.00	\$0.00	\$28,520.84	\$25,322.54	\$38,112.50			\$902,502.84
August-24	\$2,270.01	\$6,082.40	\$63,957.50	\$9,023.70	\$5,557.50			\$815,611.73
September-24	\$5,207.18	\$0.00	\$24,007.66	\$0.00	\$0.00			\$786,396.89
October-24	\$0.00	\$0.00	\$20,000.00	\$14,990.00	\$19,341.25			\$732,065.64
November-24	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00			\$722,065.64
December-24	\$0.00	\$29,314.73	\$25,000.00	\$8,142.57	\$5,034.91			\$654,573.43
January-25	\$0.00	\$3,451.67	\$24,000.00	\$0.00	\$0.00			\$627,121.76
February-25	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,042.55			\$607,079.21
Total Expenditures	\$99,207.18	\$189,788.00	\$423,547.68	\$96,463.84	\$230,191.34	\$0.00	\$0.00	\$1,039,198.04
Balance of Grant Not Disbursed	\$30,000.00	\$121,277.19	\$76,452.32	\$109,541.04	\$269,808.66	\$0.00	\$0.00	\$607,079.21
Not allocated (will go down as we award new grants)	\$0.00	\$51,907.59	\$44,252.00	\$45,161.88	\$115,385.45			\$256,706.92
Balance	\$0.00	\$51,907.59	\$44,252.00	\$45,161.88	\$115,385.45	\$0.00	\$0.00	\$256,706.92
<i>Report Prepared by Robin Stephenson - Director of Business Development</i>								
<i>* Round 1 Rental Combined with Small Business Productivity</i>								

Jefferson County Local Development Corporation
 800 Starbuck Avenue, Suite 800
 Watertown, NY 13601
 (315) 782-5865

2025 Board Attendance

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Aiken, Robert	E	P										
Aliasso, Robert	P	P										
Capone, Charles	P	P										
Condino, John	P	P										
Converse, David	P	P										
Gardner, Gregory	P	P										
Johnson, William	P	P										
L'Huilier, Lisa	P	P										
Robinson, Dawn	P	P										
Walldroff, W. Edward	P	P										
Warneck, Paul	P	P										
Totals:	10	11										
P - Present												
E - Excused												
A - Absent												