

Jefferson County Local Development Corporation
800 Starbuck Avenue, Suite 800, Watertown, New York 13601
Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

Notice of Board Meeting

Date: April 17, 2025

To: W. Edward Walldroff
David Converse
Dr. Gregory A. Gardner
Paul Warneck
Hon. William W. Johnson
Lisa L'Huillier
Robert Aiken
John Condino
Dawn Robinson
Charles Capone

From: Chairman Robert Aliasso

Re: Notice of Board of Directors Meeting

The Jefferson County Local Development Corporation will hold its Board Meeting on **Thursday, May 1, 2025 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The live stream link is available at www.jcida.com.

Zoom:
<https://us02web.zoom.us/j/84355250468?pwd=R0t4VjRPdGJBZDJrL2JQYVVjKytDdz09>
Meeting ID: 843 5525 0468
Passcode: 011440
1-929-205-6099 US (New York)

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: Marshall Weir, CEO
Lyle Eaton
Jay Matteson
Robin Stephenson
Justin S. Miller, Esq.
Stephen Maier, Esq.
Media

Jefferson County Local Development Corporation
800 Starbuck Avenue, Suite 800, Watertown, New York 13601
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BOARD MEETING AGENDA
Thursday, May 1, 2025 – 8:00 a.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Privilege of the Floor**
- IV. Minutes – April 3, 2025**
- V. Treasurer’s Report – April 30, 2025**
- VI. Committee Reports**
- VII. Council Reports**
 - a. Jefferson County Agricultural Development**
 - b. Manufacturing**
 - c. Marketing**
- VIII. Unfinished Business**
 - 1. ARPA Fund Reports (Round One and Two)**
- IX. Counsel**
- X. New Business**
 - 1. ARPA Small Business Productivity Improvement Grant Recommendation**
 - 2. Strategic Development Specialists, LLC Presentation**
- XI. Adjournment**

**Jefferson County Local Development Corporation
Board Meeting Minutes
April 3, 2025**

DRAFT

The Jefferson County Local Development Corporation held its board meeting on Thursday, April 3, 2025 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: Robert E. Aliasso, Jr., W. Edward Walldroff, David Converse, Paul Warneck, John Condino, William Johnson, Rob Aiken, Dr. Gregory A. Gardner, Lisa L'Huillier
Zoom: Dawn Robinson

Excused: Charles Capone

Absent: None

Also Present: Ryan Piche (Jefferson County Administrator), Mitch McCormick (Cornell Cooperative Extension)
Zoom: Stephen Maier, Esq. (Harris Beach)

Staff Present: Marshall Weir, Jay Matteson, Lyle Eaton, Peggy Sampson, Robin Stephenson

- I. Call to Order:** Chairman Aliasso called the meeting to order at 8:00 a.m.
- II. Pledge of Allegiance**
- III. Privilege of the Floor:** No one spoke.
- IV. Minutes:** Minutes of the meeting held on March 6, 2025 were presented. A motion to approve the minutes as presented was made by Mr. Converse, seconded by Mr. Condino. Minutes of the special meeting held on March 20, 2025 were presented. A motion to approve the minutes as presented was made by Mr. Condino, seconded by Mr. Converse. All in favor. Carried.
- V. Treasurer's Report:** Mr. Warneck reviewed the financials for the period ending March 31, 2025. He said everything looks in line with expectations and the major changes to the balance sheet are due to the grants. Mr. Converse asked if the budget should be amended to include a line item for Strategic Development Specialists, LLC for consulting. Mr. Eaton said that we can explain the variance therefore he doesn't see any need to amend the budget. Mr. Walldroff said the money came from the County and wondered if it has to track back to the federal funds through the County. Mr. Piche said no.

Mr. Warneck said at the last meeting the auditors suggested that another person review and approve the journal entries. Mr. Weir said that he is doing that monthly and the audit/finance committee will review them quarterly.

A motion was made by Mr. Warneck to accept the financial report as presented, seconded by Mr. Converse. All in favor. Carried.
- VI. Committee Reports:** None.

**Jefferson County Local Development Corporation
Board Meeting Minutes
April 3, 2025**

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VII. Council Reports:

- a. **Ag** – Mr. Matteson provided the brochure that will be used at the Ag Development Conference tomorrow at JCC. The speakers for the conference will be Daniel Munch, an International Economist, Daniel Freund from the Manufacturers Association of Central NY, and Mike Spaulding from Nationwide Insurance. He said they will be talking about the future of insurance, the workforce, what is happening in the economy, and where it is going. He is expecting around 70 people.

Mr. Matteson mentioned that he will be one of several speakers at the upcoming Chamber Economic Forum on April 10th. He will talk about the growth in dairy and the opportunities.

- b. **Manufacturing** – Ms. Stephenson said they have a great agenda planned for the upcoming manufacturers' roundtable on April 17th that will include several local officials. She said they will hear directly from the manufacturers about what problems they are seeing in the areas of government, workforce, and regulations. Mr. Walldroff asked how many people usually attend this session. Ms. Stephenson said there are around 30 to 40 manufacturers.
- c. **Marketing** – Mr. Weir said officials from Strategic Development Specialists, LLC that are working on the MICRON program will attend our next board meeting to provide an update on the consulting services. He said that we will be having a VIP join us in a couple of weeks to tour our main development site at the Business Complex at the airport as well as give them the opportunity to talk with some of our local leaders.

VIII. Unfinished Business:

1. **ABO Board Training** – Chairman Aliasso said that Ms. Sampson sent out training reminders a while ago and thanked those who have completed it and reminded those who need it to sign up for it. Mr. Weir said that he plans to take it and will send out the information if board members want to join him.
2. **ARPA Fund Reports (Round One and Two)** – Updated spreadsheets showing the grant fund activities were provided in the board packet. Ms. Stephenson said it has been slowly progressing with a few new requests today.

IX. Counsel: None.

X. New Business:

1. **Fixed Asset Policy Amendment** – Chairman Aliasso said this was a recommendation from the recent audit. Staff recommended changing the value to capitalize fixed asset purchases from \$1,000 to \$5,000. A motion was made by Ms. L'Huillier to approve the recommendation, seconded by Mr. Warneck. All in favor. Carried.

**Jefferson County Local Development Corporation
Board Meeting Minutes
April 3, 2025**

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- 2. Resolution No. 04.03.2025.01 for Approval of Application to North Country Regional Economic Development Council for Shared Use Food Processing Facility Feasibility Study** – Mr. Matteson introduced Mitch McCormick from Cornell Cooperative Extension of Jefferson County (CCE). He said that Mitch approached us about working together to apply for a \$28,980 grant from the North Country Regional Economic Development Council to fund a feasibility study for a 20C shared use kitchen facility to be located at 925 W. Main Street in Watertown. JCLDC will be the applicant and will serve as the funding conduit if the application is successful and CCE will administer the project.

Mr. McCormick said that he appreciates the collaboration since CCE did not qualify as an applicant. He said the grant will allow us to move forward with planning, architecture review and the feasibility study for the facility.

Mr. Matteson said that an MOU will be put in place between JCLDC and CCE if the grant is approved.

Chairman Aliasso read the resolution. A motion was made by Mr. Warneck to approve the resolution, seconded by Dr. Gardner. Discussion ensued. Chairman Aliasso asked if funds would be spent before the grant is approved. Mr. Matteson said it is a reimbursable grant but noted that the grant would have to be approved first.

Dr. Gardner said that in all the research that he has seen and a lot of it that he has participated in they always identify an economic opportunity as the production of local branded food products and the export of those to other markets. He said one of the things that gets in the way of that is a facility like this that can support more than what we have. He thinks this is a highly leveraged investment.

Mr. Walldroff asked if the grant is just for the study. Mr. Matteson said yes. Mr. Walldroff said the challenge will be finding some funding sources to build it. Mr. McCormick said there are a few potential funding sources that may be available this fall for infrastructure.

All in favor, except for Mr. Converse who abstained because he could be involved in the study. Carried.

Mr. McCormick left the meeting at 8:23 a.m.

- 3. ARPA Small Business Incumbent Worker Training Grant Recommendation –**

MetalCraft Marine USA, Inc. \$20,000

Mr. Weir said that we previously had a \$2,000 training grant in place, but they did not use it. He said that he recommended disregarding the previous award and move forward with a new award that encompasses the things they are looking to do. He noted that they will be growing in our community by moving to a larger facility. Ms. Stephenson said they are bringing in at least 20 more welders to the new facility who will need training to be certified.

Recommendation to approve a \$20,000 grant to MetalCraft Marine USA, Inc. for worker training. A motion was made by Mr. Warneck to approve the recommendation, seconded by Mr. Condino. All in favor. Carried.

Figure 1. The effect of the concentration of the Ca^{2+} solution on the Ca^{2+} concentration in the Ca^{2+} solution. The Ca^{2+} concentration in the Ca^{2+} solution was 0.1, 0.2, 0.3, 0.4, 0.5, 0.6, 0.7, 0.8, 0.9, 1.0, 1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 1.8, 1.9, 2.0, 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 2.8, 2.9, 3.0, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9, 4.0, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8, 4.9, 5.0, 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 6.0, 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8, 6.9, 7.0, 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 8.0, 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9, 9.0, 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 10.0, 10.1, 10.2, 10.3, 10.4, 10.5, 10.6, 10.7, 10.8, 10.9, 11.0, 11.1, 11.2, 11.3, 11.4, 11.5, 11.6, 11.7, 11.8, 11.9, 12.0, 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 13.0, 13.1, 13.2, 13.3, 13.4, 13.5, 13.6, 13.7, 13.8, 13.9, 14.0, 14.1, 14.2, 14.3, 14.4, 14.5, 14.6, 14.7, 14.8, 14.9, 15.0, 15.1, 15.2, 15.3, 15.4, 15.5, 15.6, 15.7, 15.8, 15.9, 16.0, 16.1, 16.2, 16.3, 16.4, 16.5, 16.6, 16.7, 16.8, 16.9, 17.0, 17.1, 17.2, 17.3, 17.4, 17.5, 17.6, 17.7, 17.8, 17.9, 18.0, 18.1, 18.2, 18.3, 18.4, 18.5, 18.6, 18.7, 18.8, 18.9, 19.0, 19.1, 19.2, 19.3, 19.4, 19.5, 19.6, 19.7, 19.8, 19.9, 20.0, 20.1, 20.2, 20.3, 20.4, 20.5, 20.6, 20.7, 20.8, 20.9, 21.0, 21.1, 21.2, 21.3, 21.4, 21.5, 21.6, 21.7, 21.8, 21.9, 22.0, 22.1, 22.2, 22.3, 22.4, 22.5, 22.6, 22.7, 22.8, 22.9, 23.0, 23.1, 23.2, 23.3, 23.4, 23.5, 23.6, 23.7, 23.8, 23.9, 24.0, 24.1, 24.2, 24.3, 24.4, 24.5, 24.6, 24.7, 24.8, 24.9, 25.0, 25.1, 25.2, 25.3, 25.4, 25.5, 25.6, 25.7, 25.8, 25.9, 26.0, 26.1, 26.2, 26.3, 26.4, 26.5, 26.6, 26.7, 26.8, 26.9, 27.0, 27.1, 27.2, 27.3, 27.4, 27.5, 27.6, 27.7, 27.8, 27.9, 28.0, 28.1, 28.2, 28.3, 28.4, 28.5, 28.6, 28.7, 28.8, 28.9, 29.0, 29.1, 29.2, 29.3, 29.4, 29.5, 29.6, 29.7, 29.8, 29.9, 30.0, 30.1, 30.2, 30.3, 30.4, 30.5, 30.6, 30.7, 30.8, 30.9, 31.0, 31.1, 31.2, 31.3, 31.4, 31.5, 31.6, 31.7, 31.8, 31.9, 32.0, 32.1, 32.2, 32.3, 32.4, 32.5, 32.6, 32.7, 32.8, 32.9, 33.0, 33.1, 33.2, 33.3, 33.4, 33.5, 33.6, 33.7, 33.8, 33.9, 34.0, 34.1, 34.2, 34.3, 34.4, 34.5, 34.6, 34.7, 34.8, 34.9, 35.0, 35.1, 35.2, 35.3, 35.4, 35.5, 35.6, 35.7, 35.8, 35.9, 36.0, 36.1, 36.2, 36.3, 36.4, 36.5, 36.6, 36.7, 36.8, 36.9, 37.0, 37.1, 37.2, 37.3, 37.4, 37.5, 37.6, 37.7, 37.8, 37.9, 38.0, 38.1, 38.2, 38.3, 38.4, 38.5, 38.6, 38.7, 38.8, 38.9, 39.0, 39.1, 39.2, 39.3, 39.4, 39.5, 39.6, 39.7, 39.8, 39.9, 40.0, 40.1, 40.2, 40.3, 40.4, 40.5, 40.6, 40.7, 40.8, 40.9, 41.0, 41.1, 41.2, 41.3, 41.4, 41.5, 41.6, 41.7, 41.8, 41.9, 42.0, 42.1, 42.2, 42.3, 42.4, 42.5, 42.6, 42.7, 42.8, 42.9, 43.0, 43.1, 43.2, 43.3, 43.4, 43.5, 43.6, 43.7, 43.8, 43.9, 44.0, 44.1, 44.2, 44.3, 44.4, 44.5, 44.6, 44.7, 44.8, 44.9, 45.0, 45.1, 45.2, 45.3, 45.4, 45.5, 45.6, 45.7, 45.8, 45.9, 46.0, 46.1, 46.2, 46.3, 46.4, 46.5, 46.6, 46.7, 46.8, 46.9, 47.0, 47.1, 47.2, 47.3, 47.4, 47.5, 47.6, 47.7, 47.8, 47.9, 48.0, 48.1, 48.2, 48.3, 48.4, 48.5, 48.6, 48.7, 48.8, 48.9, 49.0, 49.1, 49.2, 49.3, 49.4, 49.5, 49.6, 49.7, 49.8, 49.9, 50.0, 50.1, 50.2, 50.3, 50.4, 50.5, 50.6, 50.7, 50.8, 50.9, 51.0, 51.1, 51.2, 51.3, 51.4, 51.5, 51.6, 51.7, 51.8, 51.9, 52.0, 52.1, 52.2, 52.3, 52.4, 52.5, 52.6, 52.7, 52.8, 52.9, 53.0, 53.1, 53.2, 53.3, 53.4, 53.5, 53.6, 53.7, 53.8, 53.9, 54.0, 54.1, 54.2, 54.3, 54.4, 54.5, 54.6, 54.7, 54.8, 54.9, 55.0, 55.1, 55.2, 55.3, 55.4, 55.5, 55.6, 55.7, 55.8, 55.9, 56.0, 56.1, 56.2, 56.3, 56.4, 56.5, 56.6, 56.7, 56.8, 56.9, 57.0, 57.1, 57.2, 57.3, 57.4, 57.5, 57.6, 57.7, 57.8, 57.9, 58.0, 58.1, 58.2, 58.3, 58.4, 58.5, 58.6, 58.7, 58.8, 58.9, 59.0, 59.1, 59.2, 59.3, 59.4, 59.5, 59.6, 59.7, 59.8, 59.9, 60.0, 60.1, 60.2, 60.3, 60.4, 60.5, 60.6, 60.7, 60.8, 60.9, 61.0, 61.1, 61.2, 61.3, 61.4, 61.5, 61.6, 61.7, 61.8, 61.9, 62.0, 62.1, 62.2, 62.3, 62.4, 62.5, 62.6, 62.7, 62.8, 62.9, 63.0, 63.1, 63.2, 63.3, 63.4, 63.5, 63.6, 63.7, 63.8, 63.9, 64.0, 64.1, 64.2, 64.3, 64.4, 64.5, 64.6, 64.7, 64.8, 64.9, 65.0, 65.1, 65.2, 65.3, 65.4, 65.5, 65.6, 65.7, 65.8, 65.9, 66.0, 66.1, 66.2, 66.3, 66.4, 66.5, 66.6, 66.7, 66.8, 66.9, 67.0, 67.1, 67.2, 67.3, 67.4, 67.5, 67.6, 67.7, 67.8, 67.9, 68.0, 68.1, 68.2, 68.3, 68.4

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**Income Statement for the Four Month Period Ending April 30, 2025**

Prepared by Lyle Eaton

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Revenues					
Admin Fees	\$ 453,399.00	151,132.00	\$ 37,783.00	37,783.00	302,267.00
JC Grant Marketing	280,000.00	93,333.32	23,333.33	23,333.33	186,666.68
JC Grant Ag Program	150,000.00	50,000.00	12,500.00	12,500.00	100,000.00
RLF Interest Income	4,000.00	1,244.67	92.63	324.51	2,755.33
Grant Income Federal	750,000.00	55,179.62	31,685.95	0.00	694,820.38
Interest Income	3,000.00	918.27	0.00	313.79	2,081.73
Miscellaneous Income	1,000.00	48,000.00	0.00	0.00	(47,000.00)
Total Revenues	1,641,399.00	399,807.88	105,394.91	74,254.63	1,241,591.12
Expenses					
Salaries	484,785.00	143,295.28	36,742.38	36,742.39	341,489.72
Benefits	165,540.00	64,081.16	15,596.71	31,185.16	101,458.84
Operations					
Marketing Program	218,294.00	58,668.19	13,457.19	13,607.19	159,625.81
AG Program	206,830.00	63,049.64	15,404.40	14,298.90	143,780.36
Office Expense	10,000.00	1,369.69	105.26	285.98	8,630.31
Payroll Processing	5,000.00	1,631.75	321.50	321.50	3,368.25
Office Rent	18,500.00	6,212.00	1,553.00	1,553.00	12,288.00
Project Loan Rent	18,648.00	18,647.48	4,661.87	4,661.87	0.52
Office Cleaning	12,000.00	4,114.46	1,066.10	1,091.68	7,885.54
Telephone	7,000.00	1,780.97	370.44	472.44	5,219.03
Equipment Rental	3,500.00	1,300.44	325.11	325.11	2,199.56
Equipment Maintenance	1,000.00	806.02	528.34	92.56	193.98
System Maintenance	7,200.00	4,053.50	1,892.75	655.25	3,146.50
Electric Service	5,000.00	1,689.88	0.00	421.56	3,310.12
Gas Service	3,000.00	1,014.28	0.00	290.39	1,985.72
Business Support	5,000.00	6,200.00	1,200.00	0.00	(1,200.00)
Workforce Development	2,500.00	2,500.00	2,500.00	0.00	0.00
Travel/Promotion/Meals	10,000.00	3,578.19	0.00	1,511.11	6,421.81
Staff Training & Seminars	6,000.00	0.00	0.00	0.00	6,000.00
Depreciation F&F	10,005.00	156.64	39.16	39.16	9,848.36
Dues & Publications	0.00	2,875.00	0.00	575.00	(2,875.00)
Commercial Insurance	3,550.00	1,119.44	279.86	279.86	2,430.56
Legal Unrestricted	1,000.00	0.00	0.00	0.00	1,000.00
Accounting & Auditing	20,000.00	14,030.00	0.00	14,030.00	5,970.00
Consultants	0.00	948.00	0.00	0.00	(948.00)
STRATEGIC CONSULTING	0.00	15,000.00	0.00	5,000.00	(15,000.00)
Grants Expense Federal	750,000.00	102,960.95	31,685.95	0.00	647,039.05
Grant Expense YMCA	0.00	1,129.24	0.00	0.00	(1,129.24)
Reallocated Program Expenses	(335,953.00)	(110,314.90)	(26,368.09)	(26,368.09)	(225,638.10)
Miscellaneous - Unrestricted	3,000.00	0.00	0.00	0.00	3,000.00
Total Operations	1,641,399.00	411,897.30	101,361.93	101,072.02	1,229,501.70
Total Revenue	1,641,399.00	399,807.88	105,394.91	74,254.63	1,241,591.12
Total Expenses	1,641,399.00	411,897.30	101,361.93	101,072.02	1,229,501.70
Net Income Over Expenditures	\$ 0.00	(12,089.42)	\$ 4,032.98	(26,817.39)	12,089.42

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**Marketing Program Expense Statement for the Four Month Period Ending April 30, 2025**

Prepared by Lyle Eaton, April 28, 2025

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Advertising Expense	\$ 46,600.00	3,781.00	\$ 941.00	1,091.00	42,819.00
Canadian Marketing	10,000.00	0.00	0.00	0.00	10,000.00
Printed Material	1,000.00	0.00	0.00	0.00	1,000.00
Seminars Workshops Publicatio	2,500.00	0.00	0.00	0.00	2,500.00
Travel/Meals/Promotion	3,000.00	0.00	0.00	0.00	3,000.00
Workforce Development	0.00	2,322.43	0.00	0.00	(2,322.43)
Events Sponsorship	0.00	2,500.00	0.00	0.00	(2,500.00)
Drum Country Business	5,000.00	0.00	0.00	0.00	5,000.00
Allocated Overhead	150,194.00	50,064.76	12,516.19	12,516.19	100,129.24
Total Operations	218,294.00	58,668.19	13,457.19	13,607.19	159,625.81

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**AG Program Expense Statement for the Four Month Period Ending April 30, 2025**

Prepared by Lyle Eaton, April 28, 2025

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
AG Annual Meeting	\$ 5,000.00	0.00	\$ 0.00	0.00	5,000.00
AG Office Expense	1,000.00	0.00	0.00	0.00	1,000.00
AG Advertising	2,000.00	0.00	0.00	0.00	2,000.00
AG Printed Material	1,000.00	0.00	0.00	0.00	1,000.00
AG Membership/Dues	400.00	0.00	0.00	0.00	400.00
AG Business Attraction	500.00	0.00	0.00	0.00	500.00
AG Subscriptions	200.00	0.00	0.00	0.00	200.00
AG Travel/Meals/Lodging	4,000.00	0.00	0.00	0.00	4,000.00
Dairy Parade	0.00	1,552.50	1,552.50	0.00	(1,552.50)
AG Web Site Development	5,000.00	0.00	0.00	0.00	5,000.00
AG Misc Program Expenses	1,000.00	0.00	0.00	0.00	1,000.00
AG Development	0.00	447.00	0.00	447.00	(447.00)
Local Food Guide	800.00	800.00	0.00	0.00	0.00
Salary Overhead	113,400.00	38,506.14	8,556.92	8,556.92	74,893.86
FICA Overhead	6,804.00	2,242.12	498.25	498.25	4,561.88
Medicare Overhead	1,588.00	524.37	116.53	116.53	1,063.63
Health/Dental Ins Overhead	3,931.00	0.00	0.00	0.00	3,931.00
Retirement Overhead	10,206.00	2,310.39	513.42	513.42	7,895.61
Indirect Labor Allocation	45,905.00	15,301.76	3,825.44	3,825.44	30,603.24
Non Labor Allocated Overhead	4,096.00	1,365.36	341.34	341.34	2,730.64
Total Operations	206,830.00	63,049.64	15,404.40	14,298.90	143,780.36

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**Manuf. & Business Support Expense Statement for the Four Month Period Ending April 30, 2025**

Prepared by Lyle Eaton, April 28, 2025

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Business Support	\$ 5,000.00	6,200.00	\$ 1,200.00	0.00	(1,200.00)
Workforce Development	2,500.00	2,500.00	2,500.00	0.00	0.00
Total Operations	7,500.00	8,700.00	3,700.00	0.00	(1,200.00)

Jefferson County Local Development Corp
Balance Sheet

ASSETS			
jcldc	3/31/2025		4/30/25+
Current Assets			
General Checking	\$ 327,254.74		\$ 212,163.44
Savings Account	1,631,542.16		1,631,682.66
RLF Savings	2,032,017.64		2,033,988.52
RLF Loans Receivable	109,637.97		108,879.21
COVID Accounts Receivable	22,479.16		16,622.75
Clayton Loans Receivable	3,464.02		3,464.02
Miscellaneous Recievable	66,892.00		218,024.00
Allowance for Credit Losses	(22,500.00)		(17,500.00)
LHI Records Storage	87,029.51		87,029.51
Prepaid Expense	3,105.66		2,591.57
Total Current Assets	\$ 4,260,922.86		\$ 4,296,945.68
Property and Equipment			
Accumulated Depreciation	(109,475.68)		(109,514.84)
Other Assets			
Furniture & Fixtures	79,247.89		79,247.89
ROU Lease Asset	247,523.00		247,523.00
Total Other Assets	326,770.89		326,770.89
Total Assets	<u>4,478,218.07</u>		<u>4,623,716.57</u>

LIABILITIES AND CAPITAL

	3/1/3125		4/30/2025
Current Liabilities			
Accounts Payable - Unrestr			\$ 2,975.78
Grants Payable YMCA	\$ 51,233.00		51,233.00
ST Lease Liability	49,948.00		49,948.00
Due to JCLDC	89.84		89.84
Due to SHLDC	(89.84)		(89.84)
ARPA Child Care Grant	9,771.41		8,056.46
ARPA Tourism Grant-Round 2	76,452.32		76,452.32
ARPA Sm Bus & Training-Round 2	121,277.19		101,277.19
ARPA Food Production-Round 2	269,808.66		269,808.66
ARPA Child Care Round 2	30,000.00		30,000.00
ARPA Food Production-Round 2	139,582.65		129,611.65

Jefferson County Local Development Corp
Balance Sheet

JC Grant-Marketing	210,000.05	186,666.72
JC Grant AG Program	37,500.00	25,000.00
Total Current Liabilities	\$ 995,573.28	931,029.78
Long-Term Liabilities		
LT Lease Liability	<u>170,130.00</u>	170,130.00
Total Liabilities	<u>\$ 1,165,703.28</u>	<u>\$ 1,101,159.78</u>
Total Liabilities		
Capital		
General Fund Bal - Unrestrict.	3,425,131.37	3,425,131.37
Net Income	<u>(112,616.58)</u>	(12,089.42)
Total Capital	3,312,514.79	3,413,041.95
Total Liabilities & Capital	<u><u>4,478,218.07</u></u>	<u><u>4,514,201.73</u></u>

Jefferson County Local Development Corp
Balance Sheet
April 30, 2025

ASSETS

Current Assets		
General Checking	\$	212,163.44
Savings Account		1,631,682.66
RLF Savings		2,033,988.52
RLF Loans Receivable		108,879.21
COVID Accounts Receivable		167,754.75
Clayton Loans Receivable		3,464.02
Miscellaneous Recievable		66,892.00
Allowance for Credit Losses		(17,500.00)
LHI Records Storage		87,029.51
Prepaid Expense		2,591.57
		<hr/>
Total Current Assets		4,296,945.68
Property and Equipment		
Accumulated Depreciation		(109,514.84)
		<hr/>
Total Property and Equipment		(109,514.84)
Other Assets		
Furniture & Fixtures		79,247.89
ROU Lease Asset		247,523.00
		<hr/>
Total Other Assets		326,770.89
		<hr/>
Total Assets	\$	<u><u>4,514,201.73</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable - Unrestr	\$	2,975.78
Grants Payable YMCA		51,233.00
ST Lease Liability		49,948.00
Due to JCLDC		89.84
Due to SHLDC		(89.84)
ARPA Child Care Grant		8,056.46
ARPA Tourism Grant-Round 2		76,452.32
ARPA Sm Bus & Training-Round 2		101,277.19
ARPA Food Production-Round 2		269,808.66
ARPA Childcare Grant-Round 2		30,000.00
ARPA Food Processing-Round 2		129,611.65
JC Grant-Marketing		186,666.72
JC Grant Agriculture Program		25,000.00
		<hr/>
Total Current Liabilities		931,029.78
Long-Term Liabilities		
LT Lease Liability		170,130.00
		<hr/>
Total Long-Term Liabilities		170,130.00
		<hr/>
Total Liabilities		1,101,159.78
Capital		
General Fund Bal - Unrestrict.		3,425,131.37
Net Income		(12,089.42)
		<hr/>

Jefferson County Local Development Corp
Balance Sheet
April 30, 2025

Total Capital	3,413,041.95
Total Liabilities & Capital	\$ 4,514,201.73

Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From Apr 1, 2025 to Apr 30, 2025

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
4/3/25	122250 407501 112501	2377	Invoice: 2241 INTEREST AUBREYS SHOPPING CENTER	148.62	142.01 6.61
4/3/25	122025 407501 112501	05664	Invoice: 2344 INTEREST CLAYTON YACHT CLUB, INC.	718.75	668.55 50.20
4/10/25	122250 407501 112501	7838	Invoice: 2255 INTEREST PAINFULL ACRES	89.84	85.04 4.80
4/10/25	122250 407501 112501	1255	Invoice: 2263 INTEREST NORTHERN COMMERCIAL CLEANING	101.00	93.66 7.34
4/10/25	122250 407501 112501	80273	Invoice: 2280 INTEREST ZERO DOCK STREET, LLC	179.69	172.65 7.04
4/10/25	122250 407501 112501	2054	Invoice: 2250 INTEREST BUSTED GRAPES,LLC	200.00	189.97 10.03
4/17/25	122250 407501 112501	7000639	Invoice: 2264 INTEREST MORGIA MASONRY	179.69	173.08 6.61
4/17/25	202401 202501 112501	3952	DEUE JCLDC DUE SHLDC PAINFULL ACRES	180.00	90.00 90.00
				1,797.59	1,797.59

Jefferson County Local Development Corp
Aged Receivables
As of Apr 30, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS	2086	13,468.75
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS		13,468.75
CLAYTON ISLAND CLAYTON ISLAND TOURS	2242	5,600.20
CLAYTON ISLAND CLAYTON ISLAND TOURS		5,600.20
CLAYTON YACHT CLAYTON YACHT CLUB, INC.	2344	19,413.24
CLAYTON YACHT CLAYTON YACHT CLUB, INC.		19,413.24
WIC WICLDC	1907	70,397.02
WIC WICLDC		70,397.02
Report Total		108,879.21

Jefferson County Local Development Corp
Aged Receivables
As of Apr 30, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
CCTI COLLEENS CHERRY TR	2238				3,158.82	3,158.82
CCTI COLLEENS CHERRY TR					3,158.82	3,158.82
CORNELIA LAURIE A. CORNELIA	2240				2,631.19	2,631.19
CORNELIA LAURIE A. CORNELIA					2,631.19	2,631.19
GRAPES BUSTED GRAPES,LLC	2250				3,801.28	3,801.28
GRAPES BUSTED GRAPES,LLC					3,801.28	3,801.28
HERMAN BONNIE HERMAN	2235 2408		30.38		-30.38	-30.38 30.38
HERMAN BONNIE HERMAN			30.38		-30.38	
MORGIA MORGIA MASONRY	2264				2,637.75	2,637.75
MORGIA MORGIA MASONRY					2,637.75	2,637.75
PAINFULL PAINFULL ACRES	2255				1,751.70	1,751.70

Jefferson County Local Development Corp
Aged Receivables
As of Apr 30, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
PAINFULL PAINFULL ACRES					1,751.70	1,751.70
SKINNER SCOTT P. SKINNER	2248 2409		30.62		-30.62	-30.62 30.62
SKINNER SCOTT P. SKINNER			30.62		-30.62	
TILLSON ALISHA TILLSON	2249 2410		204.59		-204.59	-204.59 204.59
TILLSON ALISHA TILLSON			204.59		-204.59	
ZERO ZERO DOCK STREET, LL	2280				2,642.01	2,642.01
ZERO ZERO DOCK STREET, L					2,642.01	2,642.01
Report Total			265.59		16,357.16	16,622.75

Jefferson County Local Development Corp
Aged Receivables
As of Apr 30, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN	2309				1,732.01	1,732.01
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN					1,732.01	1,732.01
DIPRINZIO MARKET DIPRINZIO'S MARKET	2310				1,732.01	1,732.01
DIPRINZIO MARKET DIPRINZIO'S MARKET					1,732.01	1,732.01
Report Total					3,464.02	3,464.02

Jefferson County Local Development Corp
Aged Receivables
As of Apr 30, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
JCIDA JEFF COUNTY IDA	ADMIN12				59,475.00 37,783.00	59,475.00 37,783.00 37,783.00 37,783.00
		37,783.00	37,783.00	37,783.00		37,783.00
JCIDA JEFF COUNTY IDA		37,783.00	37,783.00	37,783.00	97,258.00	210,607.00
WISE CHOICE WISE CHOICE CUTS, LL	2407		7,708.60			7,708.60
WISE CHOICE WISE CHOICE CUTS, LL			7,708.60			7,708.60
Report Total		37,783.00	45,491.60	37,783.00	97,258.00	218,315.60

Jefferson County Local Development Corp
Cash Disbursements Journal
For the Period From Apr 1, 2025 to Apr 30, 2025

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
4/1/25	7643	200001 100001	Invoice: 238454 BOWERS & COMPANY CPAS, PLLC	420.00	420.00
4/1/25	7644	200001 100001	Invoice: 4959 DAVIS VISION	38.78	38.78
4/1/25	7645	200001 200001 200001 100001	Invoice: 4125 Invoice: 42500244 Invoice: 4125M EXCELLUS BC/BS	507.28 429.19 10,879.62	11,816.09
4/1/25	7646	200001 100001	Invoice: 38538 THE HARTFORD	246.91	246.91
4/1/25	7647	200001 100001	Invoice: 28316 NNY ONLINE	655.25	655.25
4/1/25	7648	200001 100001	Invoice: advert WATERTOWN ROTARY CLUB	350.00	350.00
4/1/25	7649	200001 100001	Invoice: 25637 VERIZON WIRELESS	102.77	102.77
4/1/25	7650	200001 100001	Invoice: 7407 WICLDC	1,553.00	1,553.00
4/1/25	7651	200001 100001	Invoice: 4-25 FINAL WATERTOWN LOCAL DEVELOPMENT CORPORATION	4,661.87	4,661.87
4/11/25	7652	200001 100001	Invoice: 1120 CINTAS	75.56	75.56
4/11/25	7653	200001 100001	Invoice: 2025-1 HIT & RUN	1,200.00	1,200.00
4/11/25	7654	200001 200001 100001	Invoice: 32625 Invoice: 32635E NATIONAL GRID	290.39 421.56	711.95
4/11/25	7655	200001 100001	Invoice: 28372 NNY ONLINE	125.00	125.00
4/11/25	7656	200001 100001	Invoice: 4/10/25 UNITED WAY OF NNY	64.00	64.00
4/11/25	7657	200001 100001	Invoice: 19792 WPBS	741.00	741.00
4/11/25	7658	200001 100001	Invoice: 134164 WRVO	200.00	200.00
4/14/25	7659	200001 100001	Invoice: 33125 BLUE MOUNTAIN SPRING WATER, INC.	30.90	30.90

Jefferson County Local Development Corp
Cash Disbursements Journal
For the Period From Apr 1, 2025 to Apr 30, 2025

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
4/14/25	7660	200001 100001	Invoice: 2529439 BOWERS & COMPANY CPAS, PLLC	13,610.00	13,610.00
4/14/25	7661	200001 100001	Invoice: 33125 KEY BANK	1,442.31	1,442.31
4/14/25	7662	200001 100001	Invoice: 28379 NNY ONLINE	125.00	125.00
4/14/25	7663	200001 100001	Invoice: 33125 SAM'S CLUB/SYNCHRONY BANK	91.67	91.67
4/14/25	7664	200001 100001	Invoice: 31325 PEGGY SAMPSON	68.80	68.80
4/14/25	7665	200001 100001	Invoice: 72023 WELLS FARGO FINANCIAL SERVICES	325.11	325.11
4/14/25	7666	200001 100001	Invoice: 4625 WESTELCOM	370.44	370.44
4/16/25	7667	717001 100001	ARPA CHILD CARE GRANT COMMUNITY ACTION PLANNING COUNCIL	1,714.95	1,714.95
4/16/25	7668	717001 100001	ARPA FOOD PROCESSING GRANT ELMER CREEK FARM	9,971.00	9,971.00
4/18/25	7669	717001 100001	ARPA TRAINING GRANT NORTH AMERICAN TAPES	20,000.00	20,000.00
4/21/25	7670	200001 100001	Invoice: 189 CINTAS	75.54	75.54
4/21/25	7671	200001 100001	Invoice: COVID1124 JCLDC	90.00	90.00
4/21/25	7672	200001 100001	Invoice: 1200 NORTHERN COMMERCIAL CLEANING	915.00	915.00
4/21/25	7673	200001 100001	Invoice: COVID 11-2024 SACKETS HARBOR LDC	90.00	90.00
4/21/25	7674	200001 100001	Invoice: 4/24/25 UNITED WAY OF NNY	64.00	64.00

Jefferson County Local Development Corp
Cash Disbursements Journal
For the Period From Apr 1, 2025 to Apr 30, 2025

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
4/21/25	7675	200001 100001	Invoice: 27285 WB MASON CO INC.	105.26	105.26
4/23/25	7676	710514 100001	SPONSORSHIP WORKFORCE DEVELOPMENT BOARD	2,500.00	2,500.00
Total				74,552.16	74,552.16

Jefferson County Local Development Corp

Aged Payables

As of Apr 30, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
AMERICAN DINING AMERICAN DINIMNG C	2248	1,232.50				1,232.50
AMERICAN DINING AMERICAN DINIMNG C		1,232.50				1,232.50
FARM BUREAU FARM BUREAU	JEFFCO25	320.00				320.00
FARM BUREAU FARM BUREAU		320.00				320.00
NNY ONLINE NNY ONLINE	28468	987.50				987.50
NNY ONLINE NNY ONLINE		987.50				987.50
NORTHERN COMPUTE NORTHERN COMPUTE	19893	435.78				435.78
NORTHERN COMPUTE NORTHERN COMPUTE		435.78				435.78
Report Total		2,975.78				2,975.78

ARPA Grant Funds from Jefferson County-Round 1-Status-Expenditures

Month	Child Care	Small Business Productivity & Incumbent Worker Training	Local Foods Resiliency	Rental Property Deferred Maintenance	Remediation 146 Arsenal Street	Hounsfield Sewer	Total Grants Running Balance
Total Available	\$809,000.00	\$425,000.00	\$400,000.00	\$425,000.00	\$1,000,000.00	\$1,500,000.00	\$4,559,000.00
April-22	\$67,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
May-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
June-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
July-22	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$3,492,000.00
August-22	\$125,791.52	\$11,052.00	\$94,928.45	\$0.00	\$0.00	\$0.00	\$3,260,228.03
September-22	\$0.00	\$66,378.93	\$7,722.00	\$34,958.80	\$0.00	\$292,000.00	\$2,859,168.30
October-22	\$15,045.02	\$43,814.69	\$37,176.74	\$41,710.22	\$0.00	\$0.00	\$2,721,421.63
November-22	\$0.00	\$20,233.13	\$10,450.00	\$4,220.00	\$0.00	\$0.00	\$2,686,518.50
December-22	\$102,407.09	\$10,000.00	\$33,459.86	\$27,616.80	\$0.00	\$0.00	\$2,513,034.75
January-23	\$0.00	\$44,596.00	\$12,700.00	\$45,533.04	\$0.00	\$0.00	\$2,410,205.71
February-23	\$91,353.91	\$0.00	\$12,778.26	\$10,000.00	\$0.00	\$0.00	\$2,296,073.54
March-23	\$0.00	\$17,834.18	\$30,506.25	\$19,600.00	\$0.00	\$0.00	\$2,228,133.11
April-23	\$53,670.63	\$0.00	\$10,000.00	\$19,197.68	\$0.00	\$0.00	\$2,145,264.80
May-23	\$0.00	\$11,278.90	\$0.00	\$7,200.00	\$0.00	\$0.00	\$2,126,785.90
June-23	\$0.00	\$6,044.04	\$11,289.68	\$25,344.80	\$0.00	\$0.00	\$2,084,107.38
July-23	\$3,363.98	\$8,928.17	\$0.00	\$0.00	\$0.00	\$0.00	\$2,071,815.23
August-23	\$50,036.14	\$19,000.00	\$21,493.75	\$58,210.38	\$0.00	\$0.00	\$1,923,074.96
September-23	\$0.00	\$0.00	\$7,213.74	\$12,947.44	\$0.00	\$0.00	\$1,902,913.78
October-23	\$50,387.51	\$4,785.14	\$1,477.39	\$0.00	\$0.00	\$0.00	\$1,846,263.74
November-23	\$5,326.45	\$7,188.00	\$0.00	\$12,983.83	\$0.00	\$0.00	\$1,820,765.46
December-23	\$0.00	\$16,837.54	\$0.00	\$0.00	\$0.00	\$0.00	\$1,803,927.92
January-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,803,927.92
February-24	\$64,799.83	\$15,797.73	\$2,799.00	\$5,890.68	\$0.00	\$0.00	\$1,714,640.68
March-24	\$0.00	\$1,930.53	\$0.00	\$5,000.00	\$0.00	\$0.00	\$1,707,710.15
April-24	\$70,259.02	\$1,505.66	\$0.00	\$0.00	\$0.00	\$292,000.00	\$1,343,945.47
May-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,343,945.47
June-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,343,945.47
July-24	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$1,323,945.47
August-24	\$90,555.04	\$0.00	\$0.00	\$4,109.32	\$0.00	\$0.00	\$1,229,281.11
September-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,229,281.11
October-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,229,281.11
November-24	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,219,281.11
December-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,219,281.11
January-25	\$9,232.45	\$8,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$1,192,048.66
February-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,192,048.66
March-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,192,048.66
April-25	\$1,714.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,190,333.71
Total Expenditures	\$800,943.54	\$335,204.64	\$293,995.12	\$354,522.99	\$1,000,000.00	\$584,000.00	\$3,368,666.29
Balance of Grant	\$8,056.46	\$89,795.36	\$106,004.88	\$70,477.01	\$0.00	\$916,000.00	\$1,190,333.71
Not allocated	\$0.00	\$833.34	\$82.51	\$30,400.00	\$0.00	\$0.00	\$31,315.85
Excess Funds *	\$0.00	\$88,962.02	\$135,963.98	\$40,077.01	\$0.00	\$0.00	\$265,003.01
Full Uncommitted Balance	\$0.00	\$89,795.36	\$136,046.49	\$70,477.01	\$0.00	\$0.00	\$296,318.86
Report Prepared by Robin Stephenson - Director of Business Development							
* excess funds are those contracts that are completed and any left over funds not used							

ARPA Grant Funds from Jefferson County-Round 2-Status-Expenditures

Month	Child Care	Small Business Productivity	Tourism Enhancement	Local Foods Resiliency-Processing	Local Foods Resiliency-Production	Rental Property Round 1	Houndsfield sewer Round 1	Total Grants Running Balance
Total Available	\$100,000.00	\$180,000.00	\$500,000.00	\$100,000.00	\$500,000.00			\$1,380,000.00
Round 1 Uncommitted Carryover *	\$29,207.18	\$131,065.19	\$0.00	\$136,046.49	\$0.00			\$296,318.86
October-23	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00			\$1,666,318.86
November-23	\$73,000.00	\$18,931.20	\$0.00	\$0.00	\$0.00			\$1,574,387.66
December-23	\$18,729.99	\$18,868.00	\$0.00	\$0.00	\$0.00			\$1,536,789.67
January-24	\$0.00	\$58,140.00	\$19,410.70	\$0.00	\$0.00			\$1,459,238.97
February-24	\$0.00	\$20,000.00	\$12,258.30	\$0.00	\$0.00			\$1,426,980.67
March-24	\$0.00	\$5,000.00	\$94,380.89	\$0.00	\$0.00			\$1,327,599.78
April-24	\$0.00	\$10,000.00	\$39,061.83	\$15,686.18	\$60,427.45			\$1,202,424.32
May-24	\$0.00	\$0.00	\$30,191.03	\$14,873.18	\$37,446.50			\$1,119,913.61
June-24	\$0.00	\$0.00	\$42,758.93	\$8,425.67	\$44,228.68			\$1,024,500.33
July-24	\$0.00	\$0.00	\$28,520.84	\$25,322.54	\$38,112.50			\$932,544.45
August-24	\$2,270.01	\$6,082.40	\$63,957.50	\$9,023.70	\$5,557.50			\$845,653.34
September-24	\$5,207.18	\$0.00	\$24,007.66	\$0.00	\$0.00			\$816,438.50
October-24	\$0.00	\$0.00	\$20,000.00	\$14,990.00	\$19,341.25			\$762,107.25
November-24	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00			\$752,107.25
December-24	\$0.00	\$29,314.73	\$25,000.00	\$8,142.57	\$5,034.91			\$684,615.04
January-25	\$0.00	\$3,451.67	\$24,000.00	\$0.00	\$0.00			\$657,163.37
February-25	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,042.55			\$637,120.82
March-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$637,120.82
April-25	\$0.00	\$20,000.00	\$0.00	\$9,971.00	\$0.00			\$607,149.82
Total Expenditures	\$99,207.18	\$209,788.00	\$423,547.68	\$106,434.84	\$230,191.34	\$0.00	\$0.00	\$1,069,169.04
Balance of Grant Not Disbursed	\$30,000.00	\$101,277.19	\$76,452.32	\$129,611.65	\$269,808.66	\$0.00	\$0.00	\$607,149.82
Not allocated (will go down as we award new grants)	\$0.00	\$19,666.59	\$44,252.00	\$75,203.49	\$115,385.45			\$254,507.53
Balance	\$0.00	\$19,666.59	\$44,252.00	\$75,203.49	\$115,385.45	\$0.00	\$0.00	\$254,507.53
Report Prepared by Robin Stephenson - Director of Business Development								
* Round 1 Rental Combined with Small Business Productivity								

Jefferson County Local Development Corporation

Small Business Productivity Improvement (ARPA) Round 2

May 1, 2025

Grant recommendations:

Business Name	Summary of Project	Total Project Amount	Funding Recommendation
The Scrub Hub, LLC	This project is a list of numerous items we need to increase our productivity for our onsite sales at Hospitals. We have grown our onsite sales over the past year and much of our equipment does not meet our needs. Our computer is outdated and does not support new software we need. Racks have been breaking now that we need to move them in and out of the store. We had already added another new hospital to our onsite list and are working on acquiring more, the new equipment, racks etc will allow us to increase productivity.	\$5,930	\$4,744
	Total	\$5,930	\$4,744

Jefferson County Local Development Corporation
800 Starbuck Avenue, Suite 800
Watertown, NY 13601
(315) 782-5865

2025 Board Attendance

Name	Jan	Feb	6-Mar	20-Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Aiken, Robert	E	P	P	E	P								
Aliasso, Robert	P	P	P	P	P								
Capone, Charles	P	P	P	P	E								
Condino, John	P	P	P	P	P								
Converse, David	P	P	P	P	P								
Gardner, Gregory	P	P	P	P	P								
Johnson, William	P	P	P	P	P								
L'Huillier, Lisa	P	P	P	P	P								
Robinson, Dawn	P	P	P	P	P								
Walldroff, W. Edward	P	P	P	A	P								
Warneck, Paul	P	P	P	P	P								
Totals:	10	11	11	9	10								
P - Present													
E - Excused													
A - Absent													