

Notice of Board Meeting

Date: June 26, 2025

To: W. Edward Walldroff
David Converse
Dr. Gregory A. Gardner
Paul Warneck
Hon. William W. Johnson
Lisa L'Huillier
Robert Aiken
John Condino
Dr. Dawn M. Robinson
Charles Capone

From: Chairman Robert Aliasso

Re: Notice of Board of Directors Meeting

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The Jefferson County Local Development Corporation will hold its Board Meeting on **Thursday, July 10, 2025 at 8:00 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The live stream link is available at www.jcida.com.

Zoom:
<https://us02web.zoom.us/j/84355250468?pwd=R0t4VjRPdGJBZDJrL2JQYVVjKytDdz09>
Meeting ID: 843 5525 0468
Passcode: 011440
1-929-205-6099 US (New York)

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: Marshall Weir, CEO
Lyle Eaton
Jay Matteson
Robin Stephenson
Justin S. Miller, Esq.
Stephen Maier, Esq.
Media

Jefferson County Local Development Corporation
800 Starbuck Avenue, Suite 800, Watertown, New York 13601
Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

BOARD MEETING AGENDA
Thursday, July 10, 2025 – 8:00 a.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Privilege of the Floor**
- IV. Minutes – June 5, 2025**
- V. Treasurer’s Report – June 30, 2025**
- VI. Committee Reports**
- VII. Council Reports**
 - a. Jefferson County Agricultural Development**
 - b. Manufacturing**
 - c. Marketing**
- VIII. Unfinished Business**
 - 1. ARPA Fund Reports (Round One and Two)**
- IX. Counsel**
- X. New Business**
- XI. Adjournment**

**Jefferson County Local Development Corporation
Board Meeting Minutes
June 5, 2025**

DRAFT

The Jefferson County Local Development Corporation held its board meeting on Thursday, June 5, 2025, in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: Robert E. Aliasso, Jr., W. Edward Walldroff, Paul Warneck, William Johnson, Dr. Gregory A. Gardner, Lisa L'Huillier, Charles Capone, John Condino, David Converse

Excused: Rob Aiken, Dr. Dawn M. Robinson

Absent: None

Also Present: Justin Miller, Esq. (Harris Beach)

Staff Present: Marshall Weir, Jay Matteson, Lyle Eaton, Peggy Sampson, Robin Stephenson

- I. Call to Order:** Chairman Aliasso called the meeting to order at 8:00 a.m.
- II. Pledge of Allegiance**
- III. Privilege of the Floor:** No one spoke.
- IV. Minutes:** Minutes of the meeting held on May 1, 2025 were presented. A motion to approve the minutes as presented was made by Ms. L'Huillier, seconded by Mr. Converse. All in favor. Carried.
- V. Treasurer's Report:** Mr. Warneck reviewed the financials for the period ending May 31, 2025. He noted the change in the office rent because the renovation loan was paid off. A motion was made by Mr. Warneck to accept the financial report as presented, seconded by Mr. Johnson. All in favor. Carried.
- VI. Committee Reports:**
 - a. Loan Review Committee**
 - i. Proposed Lending/Collection Policy and Procedures** – Mr. Converse said the committee reviewed and recommended the proposed policy. Chairman Aliasso said there is a whole new section to analyze the risk which came as a recommendation from the auditors. Mr. Eaton said it will be our procedure to assess bad debt. He said that it is subjective, but it helps us identify our best guess as to what we think the bad debt will be.

Mr. Converse pointed out that the environmental section was changed to reflect that we 'may' require an assessment. He said there is not a lot of reason to spend an extra \$3,000 - \$5,000 to do an environmental site assessment for smaller loans.

Mr. Weir said the collection section was amended so that guarantor(s) will also be sent any delinquency correspondence as recommended by Mr. Capone. Mr. Capone said the guarantor should have the same notice as the borrower because they are a secondary source of repayment.

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Proposed Lending/Collection Policy and Procedures – continued

A motion was made by Mr. Warneck to approve the policy as presented, seconded by Mr. Converse. All in favor. Carried.

- ii. **Internal Loan Review Risk Rating as of 12/31/24** – The rating was included in the packet for review. A motion was made by Dr. Gardner to approve the rating, seconded by Mr. Converse. All in favor.

Mr. Eaton said he doesn't think we need to adjust the budget for this year. He said we will apply the methodology for next year's budget.

VII. Council Reports:

- a. **Ag** – Mr. Matteson updated the board on the following items:
- **Chobani** – Mr. Matteson said the expansion decision for their yogurt production has been made and may create an opportunity for the dairy industry in the north country. He said he will be working on how to develop and prepare the ag workforce by putting together a small taskforce to look at what tools are out there that we are not utilizing.
 - **Met with Brittany Davis from Naturally Lewis** – Mr. Matteson said that they talked about the effort to involve Lewis County regarding the ag workforce. He said that he will be speaking at their economic development conference next week about the opportunities for growth.
 - **New York Farm Viability Institute** – Mr. Matteson said that he was asked to review 20+ grant applications. He said it was interesting because it was a lot of what we already accomplished through our food resiliency grant program.
 - **Food Resiliency Grants** – Mr. Matteson will be reaching out to the grant recipients to check on their progress.
 - **Prospects** – Mr. Matteson said he continues to work on the projects and indicated that there has been good progress made behind the scenes.
 - **Rotary presentations** - Mr. Matteson said Dr. Richard Stup from Cornell University made a presentation at Rotary yesterday to provide factual information on foreign workers. He said next week Alex Walsh, the Executive Director of the Northeast Dairy Processors Association, will talk about the boom in dairy processing across the state.

Mr. Converse said with the expansion it looks like there is going to be more need for dairy and asked if anyone is talking about the loss of farmland to solar projects and its impact. Mr. Matteson said it is a constant concern and indicated that the best way to prevent that from happening is to create an environment where it pays to keep your land in agricultural production. He said he is still concerned about losing land to solar in Jefferson County and indicated that developers are not picking marginal land yet; they are picking prime land.

Mr. Matteson said that he was listening to one of the local talkshows the other day and he heard that the Chinese are buying up land around the perimeter around Fort Drum. He said that he reviewed Jefferson County map viewer and didn't see anything, so he called the radio show host off the air to provide a little education and because he is not seeing anything that concerned him.

Ag report – continued

He noted that we have rolled a lot of the farmland along the western perimeter into the army compatible use buffer program which means the development rights to that land have been extinguished forever.

Mr. Warneck mentioned the proposed legislation relating to not having more than 700 animals on a farm. Mr. Matteson said the organizations that do lobbying for agriculture in the state asked him to respond strongly to it. Mr. Matteson said that he doesn't believe there is traction on the bill and indicated that Governor Hochul has responded that she is not going to support it.

- b. Manufacturing** – Mr. Weir mentioned how the tariff situation was a real scary time for a number of businesses. He said people were upset and rightfully so. He said that he worked with some local representatives on the federal level and indicated that they were helpful as much as they could be. He said that with the tariffs he received inquiries about the Foreign Trade Zones as well (two local manufacturers are looking at those).

Mr. Weir said he wanted to touch base on tourism and traffic going over the 1000 Islands Bridge because it is not good, and he is concerned. He said like the tariffs, it is a complex issue and solving it is going to be difficult in the short term. He does feel that in the long term we will get the business back.

- c. Marketing** – Mr. Weir reported on the following items:

- **Micron outreach** – Mr. Weir said he attended a meeting a few weeks ago with the trades people which included Greg Lancet. He said everyone is looking forward to the fishing trip and thanked RBC Wealth Management because they will be the exclusive sponsor for the shore dinner for that trip.
- **20 under 40** – Mr. Weir said that he and Joy Nuffer nominated Kylee McGrath, CEO of WLDC and she was selected as one of the recipients.

Mr. Walldroff mentioned that Canadians are focused on buying Canadian right now. He said it is shocking to Clayton and Alexandria Bay businesses and noted the terrible weather and believes they will start to come back when the weather improves. Mr. Weir said it seems like the Canadian folks are a lot more reactive and seem more united than we are.

Mr. Matteson said Midway International Logistics told him that the poultry industry has bottomed out in Canada at the moment. He said that he hasn't been able to research it. Dr. Gardner said that he has been listening to the radio stations along the river and he gets the impression that a number of Canadian businesses see this as an opportunity, and they seem to be positioning themselves to have the relationships with Canadian firms. Mr. Converse said we will weather it after surviving three years of COVID related issues. Chairman Aliasso feels it will self correct.

VIII. Unfinished Business:

- 1. ARPA Fund Reports (Round One and Two)** – Updated spreadsheets showing the grant fund activities were provided in the board packet. Ms. Stephenson said the month of May was quiet for the ARPA grants. She noted that she was busy working on the JCIDA Business Complex grant reimbursements.

Jefferson County Local Development Corporation
Board Meeting Minutes
June 5, 2025

DRAFT

IX. Counsel: None.

X. New Business:

1. **Form 990 (2024)** – A motion was made by Mr. Warneck to approve the form as presented, seconded by Mr. Converse. All in favor. Carried.

XI. Adjournment: With no further business before the board, a motion to adjourn was made by Mr. Converse, seconded by Mr. Warneck. All in favor. The meeting was adjourned at 8:35 a.m.

Respectfully submitted,

Peggy Sampson

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**Income Statement for the Six Month Period Ending June 30, 2025**

Prepared by Lyle Eaton

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Revenues					
Admin Fees	\$ 453,399.00	226,698.00	\$ 37,783.00	37,783.00	226,701.00
JC Grant Marketing	280,000.00	139,999.98	23,333.33	23,333.33	140,000.02
JC Grant Ag Program	150,000.00	75,000.00	12,500.00	12,500.00	75,000.00
RLF Interest Income	4,000.00	2,196.71	303.49	648.55	1,803.29
Grant Income Federal	750,000.00	55,179.62	0.00	0.00	694,820.38
Interest Income	3,000.00	1,539.88	0.00	316.12	1,460.12
Miscellaneous Income	1,000.00	49,500.00	1,500.00	0.00	(48,500.00)
Dairy Parade	0.00	5,650.00	3,050.00	2,600.00	(5,650.00)
Total Revenues	1,641,399.00	555,764.19	78,469.82	77,181.00	1,085,634.81
Expenses					
Salaries	484,785.00	216,780.04	36,742.38	36,742.38	268,004.96
Benefits	165,540.00	95,637.74	15,943.42	15,613.16	69,902.26
Operations					
Marketing Program	218,294.00	91,982.56	19,112.18	14,042.19	126,311.44
AG Program	206,830.00	96,210.22	18,580.70	14,579.88	110,619.78
Office Expense	10,000.00	1,897.03	138.73	339.75	8,102.97
Payroll Processing	5,000.00	2,314.75	341.50	341.50	2,685.25
Office Rent	18,500.00	15,740.66	4,764.33	4,764.33	2,759.34
Project Loan Rent	18,648.00	18,647.48	0.00	0.00	0.52
Office Cleaning	12,000.00	6,267.31	997.43	1,079.86	5,732.69
Telephone	7,000.00	2,892.12	465.51	498.80	4,107.88
Equipment Rental	3,500.00	1,950.66	325.11	325.11	1,549.34
Equipment Maintenance	1,000.00	991.14	92.56	92.56	8.86
System Maintenance	7,200.00	6,351.50	655.25	655.25	848.50
Electric Service	5,000.00	2,423.71	0.00	395.70	2,576.29
Gas Service	3,000.00	1,362.25	0.00	119.81	1,637.75
Business Support	5,000.00	6,200.00	0.00	0.00	(1,200.00)
Workforce Development	2,500.00	2,500.00	0.00	0.00	0.00
Travel/Promotion/Meals	10,000.00	5,054.98	196.70	605.00	4,945.02
Staff Training & Seminars	6,000.00	0.00	0.00	0.00	6,000.00
Depreciation F&F	10,005.00	234.96	39.16	39.16	9,770.04
Dues & Publications	0.00	3,663.00	643.00	0.00	(3,663.00)
Commercial Insurance	3,550.00	1,679.16	279.86	279.86	1,870.84
Legal Unrestricted	1,000.00	0.00	0.00	0.00	1,000.00
Accounting & Auditing	20,000.00	15,805.00	0.00	1,775.00	4,195.00
Consultants	0.00	948.00	0.00	0.00	(948.00)
STRATEGIC CONSULTING	0.00	20,000.00	5,000.00	0.00	(20,000.00)
Grants Expense Federal	750,000.00	102,960.95	0.00	0.00	647,039.05
Grant Expense YMCA	0.00	1,129.24	0.00	0.00	(1,129.24)
Reallocated Program Expenses	(335,953.00)	(163,051.06)	(26,368.09)	(26,368.07)	(172,901.94)
Miscellaneous - Unrestricted	3,000.00	0.00	0.00	0.00	3,000.00
Total Operations	1,641,399.00	558,573.40	77,949.73	65,921.23	1,082,825.60
Total Revenue	1,641,399.00	555,764.19	78,469.82	77,181.00	1,085,634.81
Total Expenses	1,641,399.00	558,573.40	77,949.73	65,921.23	1,082,825.60
Net Income Over Expenditures	\$ 0.00	(2,809.21)	\$ 520.09	11,259.77	2,809.21

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**Marketing Program Expense Statement for the Six Month Period Ending June 30, 2025**

Prepared by Lyle Eaton, July 2, 2025

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Advertising Expense	\$ 46,600.00	6,633.00	\$ 1,241.00	1,451.00	39,967.00
Canadian Marketing	10,000.00	0.00	0.00	0.00	10,000.00
Printed Material	1,000.00	0.00	0.00	0.00	1,000.00
Seminars Workshops Publicatio	2,500.00	0.00	0.00	0.00	2,500.00
Travel/Meals/Promotion	3,000.00	0.00	0.00	0.00	3,000.00
Workforce Development	0.00	2,322.43	0.00	0.00	(2,322.43)
Web Site Dev & Promo Design	0.00	429.99	354.99	75.00	(429.99)
Events Sponsorship	0.00	7,500.00	5,000.00	0.00	(7,500.00)
Drum Country Business	5,000.00	0.00	0.00	0.00	5,000.00
Allocated Overhead	150,194.00	75,097.14	12,516.19	12,516.19	75,096.86
Total Operations	218,294.00	91,982.56	19,112.18	14,042.19	126,311.44

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**AG Program Expense Statement for the Six Month Period Ending June 30, 2025**

Prepared by Lyle Eaton, July 2, 2025

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
AG Annual Meeting	\$ 5,000.00	1,999.50	\$ 0.00	0.00	3,000.50
AG Office Expense	1,000.00	0.00	0.00	0.00	1,000.00
AG Advertising	2,000.00	0.00	0.00	0.00	2,000.00
AG Printed Material	1,000.00	0.00	0.00	0.00	1,000.00
AG Membership/Dues	400.00	0.00	0.00	0.00	400.00
AG Business Attraction	500.00	0.00	0.00	0.00	500.00
AG Subscriptions	200.00	0.00	0.00	0.00	200.00
AG Travel/Meals/Lodging	4,000.00	828.80	828.80	0.00	3,171.20
Dairy Parade	0.00	4,628.00	3,900.00	728.00	(4,628.00)
AG Web Site Development	5,000.00	0.00	0.00	0.00	5,000.00
AG Misc Program Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Local Food Guide	800.00	800.00	0.00	0.00	0.00
Salary Overhead	113,400.00	55,619.98	8,556.92	8,556.92	57,780.02
FICA Overhead	6,804.00	3,238.61	498.25	498.24	3,565.39
Medicare Overhead	1,588.00	757.42	116.53	116.52	830.58
Health/Dental Ins Overhead	3,931.00	0.00	0.00	0.00	3,931.00
Retirement Overhead	10,206.00	3,337.23	513.42	513.42	6,868.77
Indirect Labor Allocation	45,905.00	22,952.64	3,825.44	3,825.44	22,952.36
Non Labor Allocated Overhead	4,096.00	2,048.04	341.34	341.34	2,047.96
Total Operations	206,830.00	96,210.22	18,580.70	14,579.88	110,619.78

JEFFERSON COUNTY LOCAL DEVELOPMENT CORPORATION**Manuf. & Business Support Expense Statement for the Six Month Period Ending June 30, 2025**

Prepared by Lyle Eaton, July 2, 2025

UNRECONCILED

	Current Year Budget	Year-to-Date Total	Current Month	Previous Month	Balance Remaining
Operations					
Business Support	\$ 5,000.00	6,200.00	\$ 0.00	0.00	(1,200.00)
Workforce Development	2,500.00	2,500.00	0.00	0.00	0.00
Total Operations	7,500.00	8,700.00	0.00	0.00	(1,200.00)

Jefferson County Local Development Corp
Balance Sheet

ASSETS JCLDC	5/31/2025	6/30/2025
Current Assets		
General Checking	\$ 148,074.22	\$ 75,794.06
Savings Account	1,631,818.64	1,631,959.16
RLF Savings	2,040,731.26	2,043,956.67
RLF Loans Receivable	103,932.25	101,449.06
COVID Accounts Receivable	8,145.03	6,881.90
Clayton Loans Receivable	3,464.02	3,464.02
Miscellaneous Recievable	256,807.00	293,590.00
Allowance for Credit Losses	(10,000.00)	(7,500.00)
LHI Records Storage	87,029.51	87,029.51
Prepaid Expense	2,077.48	1,563.39
Total Current Assets	\$ 4,272,079.41	\$ 4,238,187.77
Property and Equipment		
Accumulated Depreciation	(109,554.00)	(109,593.16)
Other Assets		
Furniture & Fixtures	79,247.89	79,247.89
ROU Lease Asset	247,523.00	247,523.00
Total Other Assets	326,770.89	326,770.89
Total Assets	<u>4,489,296.30</u>	<u>4,455,365.50</u>

LIABILITIES AND CAPITAL

	5/31/2025	6/30/2025
Current Liabilities		
Accounts Payable - Unrestr	\$ 1,915.38	\$ 5,901.00
Grants Payable YMCA	51,233.00	51,233.00
ST Lease Liability	49,948.00	49,948.00
ARPA Child Care Grant	8,056.46	8,056.46
ARPA Tourism Grant-Round 2	76,452.32	76,452.32
ARPA Sm Bus & Training-Round 2	101,277.19	101,277.19
ARPA Food Production-Round 2	269,808.66	269,808.66
ARPA Child Care Round 2	30,000.00	30,000.00
ARPA Food Production-Round 2	129,611.65	129,611.65
JC Grant-Marketing	163,333.39	140,000.06
JC Grant AG Program	12,500.00	

Jefferson County Local Development Corp
Balance Sheet

Total Current Liabilities	894,136.05	862,288.34
Long-Term Liabilities		
LT Lease Liability	<u>170,130.00</u>	170,130.00
Total Liabilities	<u>\$ 1,064,266.05</u>	<u>\$ 1,032,418.34</u>
Total Liabilities		
Capital		
General Fund Bal - Unrestrict.	3,425,131.37	3,425,131.37
Net Income	<u>(101.12)</u>	<u>(2,184.21)</u>
Total Capital	3,425,030.25	3,422,947.16
Total Liabilities & Capital	<u><u>4,489,296.30</u></u>	<u><u>4,455,365.50</u></u>

Jefferson County Local Development Corp
Balance Sheet
June 30, 2025

ASSETS

Current Assets		
General Checking	\$	75,794.06
Savings Account		1,631,959.16
RLF Savings		2,043,956.67
RLF Loans Receivable		101,449.06
COVID Accounts Receivable		6,881.90
Clayton Loans Receivable		3,464.02
Miscellaneous Recievable		293,590.00
Allowance for Credit Losses		(7,500.00)
LHI Records Storage		87,029.51
Prepaid Expense		1,563.39
		<hr/>
Total Current Assets		4,238,187.77
Property and Equipment		
Accumulated Depreciation		(109,593.16)
		<hr/>
Total Property and Equipment		(109,593.16)
Other Assets		
Furniture & Fixtures		79,247.89
ROU Lease Asset		247,523.00
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Total Other Assets		326,770.89
		<hr/>
Total Assets	\$	<u>4,455,365.50</u>

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable - Unrestr	\$	6,526.00
Grants Payable YMCA		51,233.00
ST Lease Liability		49,948.00
ARPA Child Care Grant		8,056.46
ARPA Tourism Grant-Round 2		76,452.32
ARPA Sm Bus & Training-Round 2		101,277.19
ARPA Food Production-Round 2		269,808.66
ARPA Childcare Grant-Round 2		30,000.00
ARPA Food Processing-Round 2		129,611.65
JC Grant-Marketing		140,000.06
		<hr/>
Total Current Liabilities		862,913.34
Long-Term Liabilities		
LT Lease Liability		170,130.00
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Total Long-Term Liabilities		170,130.00
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Total Liabilities		1,033,043.34
Capital		
General Fund Bal - Unrestrict.		3,425,131.37
Net Income		(2,809.21)
		<hr/>
Total Capital		3,422,322.16
		<hr/>
Total Liabilities & Capital	\$	<u>4,455,365.50</u>

Unaudited - For Informational Purposes Only

Jefferson County Local Development Corp
Cash Receipts Journal
For the Period From Jun 1, 2025 to Jun 30, 2025

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
6/5/25	430101 100001	20836	dairy parade sponsor HY-LIGHT FARMS	1,000.00	1,000.00
6/5/25	430101 100001	5194	DAIRY PARADE SPONSOR MIDWAY INTERNATIONAL LOGISTICS LLC	1,500.00	1,500.00
6/5/25	430101 100001	335	DAIRY PARADE SPONSOR NEXT GENERATION CREAMERY	100.00	100.00
6/5/25	122025 407501 112501	95092	Invoice: 2242 INTEREST CLAYTON ISLAND TOURS	198.97	177.10 21.87
6/5/25	202401 207005 100001	1464	DUE LDC COVID DUE IDA COLLEENS CHERRY TREE INN	718.76	296.76 422.00
6/5/25	430101 100001	24611	DAIRY PARADE SPONSOR MILK STREET DAIRY	100.00	100.00
6/5/25	430101 100001	38312	DAIRY PARADE SPONSOR HILLCREST HOLSTEINS	100.00	100.00
6/12/25	122025 407501 112501	5712	Invoice: 2344 INTEREST CLAYTON YACHT CLUB, INC.	718.75	673.57 45.18
6/12/25	122025 407501 112501	4614	Invoice: 1907 INTEREST WICLDC	1,109.20	935.99 173.21
6/12/25	125001 100001	106441+58	Invoice: 2412 DAIRY FARMERS OF AMERICA	500.00	500.00
6/12/25	122250 407501 112501	7725	Invoice: 2238 INTEREST COLLEENS CHERRY TREE INN	296.76	263.13 33.63
6/18/25	430101 100001	1070	SPONSORSHIP DAIRY PARADE 2025 FARM CREDIT EAST	500.00	500.00
6/18/25	430101 100001	363++	DAIRY PARADE	250.00	250.00
6/26/25	122025 407501 112501	5493	Invoice: 2086 INTEREST JAY CANZONIER D/B/A NORTH BRANCH FARMS	726.13	696.53 29.60
				<u>7,818.57</u>	<u>7,818.57</u>

Jefferson County Local Development Corp
Aged Receivables
As of Jun 30, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS	2086	11,384.37
CANZONIER JAY CANZONIER D/B/A NORTH BRANCH FARMS		11,384.37
CLAYTON ISLAND CLAYTON ISLAND TOURS	2242	5,071.09
CLAYTON ISLAND CLAYTON ISLAND TOURS		5,071.09
CLAYTON YACHT CLAYTON YACHT CLUB, INC.	2344	17,397.56
CLAYTON YACHT CLAYTON YACHT CLUB, INC.		17,397.56
WIC WICLDC	1907	67,596.04
WIC WICLDC		67,596.04
Report Total		101,449.06

Jefferson County Local Development Corp
Aged Receivables
As of Jun 30, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
GRAPES BUSTED GRAPES,LLC	2250	3,801.28
GRAPES BUSTED GRAPES,LLC		3,801.28
HERMAN BONNIE HERMAN	2235 2408	-30.38 30.38
HERMAN BONNIE HERMAN		
PAINFULL PAINFULL ACRES	2255	1,580.62
PAINFULL PAINFULL ACRES		1,580.62
RBC ROYAL BANK OF CANADA	2413	1,500.00
RBC ROYAL BANK OF CANADA		1,500.00
SKINNER SCOTT P. SKINNER	2248 2409	-30.62 30.62
SKINNER SCOTT P. SKINNER		
TILLSON ALISHA TILLSON	2249 2410	-204.59 204.59

Jefferson County Local Development Corp
Aged Receivables
As of Jun 30, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
TILLSON ALISHA TILLSON		
Report Total		6,881.90

Jefferson County Local Development Corp
Aged Receivables
As of Jun 30, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN	2309	1,732.01
DIPRINZIO KITCHEN DIPRINZIO'S KITCHEN		1,732.01
DIPRINZIO MARKET DIPRINZIO'S MARKET	2310	1,732.01
DIPRINZIO MARKET DIPRINZIO'S MARKET		1,732.01
Report Total		3,464.02

Jefferson County Local Development Corp
Aged Receivables
As of Jun 30, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Customer ID Customer Bill To Contact Telephone 1	Invoice/C	Amount Due
JCIDA JEFF COUNTY IDA	ADMIN12	59,475.00 37,783.00 37,783.00 37,783.00 37,783.00 37,783.00
JCIDA JEFF COUNTY IDA		286,173.00
WISE CHOICE WISE CHOICE CUTS, LLC	2407	7,708.60
WISE CHOICE WISE CHOICE CUTS, LLC		7,708.60
Report Total		293,881.60

Jefferson County Local Development Corp
Cash Disbursements Journal
For the Period From Jun 1, 2025 to Jun 30, 2025

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
6/2/25	7708	200001 100001	Invoice: 9528 CINTAS	82.43	82.43
6/2/25	7709	200001 100001	Invoice: 89674 DAVIS VISION	55.23	55.23
6/2/25	7710	200001 200001 200001 100001	Invoice: 18329 Invoice: 612025D Invoice: 427909 EXCELLUS BC/BS	507.28 429.19 10,879.62	11,816.09
6/2/25	7711	200001 100001	Invoice: 654441 FP MAILING SOLUTIONS	181.95	181.95
6/2/25	7712	200001 100001	Invoice: 569762 THE HARTFORD	246.91	246.91
6/2/25	7713	200001 100001	Invoice: DAIRYB PARADE INKWELL GRAPHICS	728.00	728.00
6/2/25	7714	200001 100001	Invoice: 20U401742 JOHNSON NEWSPAPER CORP	550.00	550.00
6/2/25	7715	200001 100001	Invoice: 28540 NNY ONLINE	655.25	655.25
6/2/25	7716	200001 100001	Invoice: 8057 RIVERSIDE MEDIA LLC	75.00	75.00
6/2/25	7717	200001 100001	Invoice: 6/5/25 UNITED WAY OF NNY	64.00	64.00
6/2/25	7718	200001 100001	Invoice: 225396 VERIZON BUSINESS	97.89	97.89
6/2/25	7719	200001 100001	Invoice: 7435 WICLDC	4,764.33	4,764.33
6/2/25	7720	200001 100001	Invoice: 134425 WRVO	160.00	160.00
6/9/25	7721	200001 100001	Invoice: 242350 BOWERS & COMPANY CPAS, PLLC	1,775.00	1,775.00
6/9/25	7722	200001 100001	Invoice: DAIRY DOWNBEAT PERCUSSION	1,500.00	1,500.00
6/9/25	7723	200001 100001	Invoice: 6312 2025 INTREPID BROADCASTING OF WATERTOWN	750.00	750.00
6/9/25	7724	200001 100001	Invoice: CCTI MICRO JEFFERS(422.00	422.00

Jefferson County Local Development Corp
Cash Disbursements Journal
For the Period From Jun 1, 2025 to Jun 30, 2025

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
			COUNTY IDA		
6/9/25	7725	200001	Invoice: FINAL	296.76	
		100001	COVID JCLDC		296.76
6/9/25	7726	200001	Invoice: 2025 DUES	500.00	
		100001	NORTH COUNTRY ALLIANCE		500.00
6/9/25	7727	200001	Invoice: DAIRY 2025	500.00	
		100001	NEWZJUNKY, INC.		500.00
6/9/25	7728	200001	Invoice: SPONSOR	5,000.00	
		100001	GWNC CHAMBER OF COMMERCE		5,000.00
6/9/25	7729	200001	Invoice: 607468	325.11	
		100001	WELLS FARGO FINANCIAL SERVICES		325.11
6/9/25	7730	200001	Invoice: 19823	741.00	
		100001	WPBS		741.00
6/9/25	7731	200001	Invoice: DAIRY	200.00	
		100001	WWTI		200.00
6/13/25	7732	200001	Invoice: 53125	27.90	
		100001	BLUE MOUNTAIN SPRING WATER, INC.		27.90
6/13/25	7733	200001	Invoice: 263163.2	82.43	
		100001	CINTAS		82.43
6/13/25	7734	200001	Invoice: 52725E	395.70	
		200001	Invoice: 52725G	119.81	
		100001	NATIONAL GRID		515.51
6/13/25	7735	200001	Invoice: 8096	354.99	
		100001	RIVERSIDE MEDIA LLC		354.99
6/13/25	7736	200001	Invoice: 62725	130.73	
		100001	SAM'S CLUB/SYNCHRONY BANK		130.73
6/13/25	7737	200001	Invoice: MILEAGE S	196.70	
		100001	ROBIN STEPHENSON		196.70
6/13/25	7738	200001	Invoice: June 18, 2025	64.00	
		100001	UNITED WAY OF NNY		64.00
6/13/25	7739	200001	Invoice: 4290693	367.26	
		100001	WESTELCOM		367.26
6/13/25	7740	200001	Invoice: 19859	741.00	
		100001	WPBS		741.00

Jefferson County Local Development Corp
Cash Disbursements Journal
For the Period From Jun 1, 2025 to Jun 30, 2025

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
6/19/25	7741	200001	Invoice: MILEAGE	828.80	
		100001	6-2025 JAY MATTESON		828.80
6/19/25	7742	200001	Invoice: 28606	655.25	
		100001	NNY ONLINE		655.25
6/19/25	7743	200001	Invoice: 1410	143.00	
		100001	WATERTOWN ROTARY CLUB		143.00
6/19/25	7744	200001	Invoice: 1223	915.00	
		100001	NORTHERN COMMERCIAL CLEANING		915.00
Total				36,509.52	36,509.52

Jefferson County Local Development Corp
Aged Payables
As of Jun 30, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
ALLEN JOHN ALLEN SANITARY	246651	300.00				300.00
ALLEN JOHN ALLEN SANITAR		300.00				300.00
BLUE MOUNTAIN BLUE MOUNTAIN SPRIN	625	8.00				8.00
BLUE MOUNTAIN BLUE MOUNTAIN SPRI		8.00				8.00
NNY ONLINE NNY ONLINE	28606	-655.25				-655.25
NNY ONLINE NNY ONLINE		-655.25				-655.25
STRATEGIC STRATEGIC DEVELOPM	2520	5,000.00				5,000.00
STRATEGIC STRATEGIC DEVELOP		5,000.00				5,000.00
VERIZON BUSINESS VERIZON BUSINESS	734619	98.25				98.25
VERIZON BUSINESS VERIZON BUSINESS		98.25				98.25
VOYTKO JAMES P VOYTKO	25 DAIRY	650.00				650.00

Jefferson County Local Development Corp
Aged Payables
As of Jun 30, 2025

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
VOYTKO JAMES P VOYTKO		650.00				650.00
WRVO WRVO 1-800-341-3690	61925	500.00				500.00
WRVO WRVO		500.00				500.00
Report Total		5,901.00				5,901.00

ARPA Grant Funds from Jefferson County-Round 1-Status-Expenditures

Month	Child Care	Small Business Productivity & Incumbent Worker Training	Local Foods Resiliency	Rental Property Deferred Maintenance	Remediation 146 Arsenal Street	Hounsfield Sewer	Total Grants Running Balance
Total Available	\$809,000.00	\$425,000.00	\$400,000.00	\$425,000.00	\$1,000,000.00	\$1,500,000.00	\$4,559,000.00
April-22	\$67,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
May-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
June-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,492,000.00
July-22	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$3,492,000.00
August-22	\$125,791.52	\$11,052.00	\$94,928.45	\$0.00	\$0.00	\$0.00	\$3,260,228.03
September-22	\$0.00	\$66,378.93	\$7,722.00	\$34,958.80	\$0.00	\$292,000.00	\$2,859,168.30
October-22	\$15,045.02	\$43,814.69	\$37,176.74	\$41,710.22	\$0.00	\$0.00	\$2,721,421.63
November-22	\$0.00	\$20,233.13	\$10,450.00	\$4,220.00	\$0.00	\$0.00	\$2,686,518.50
December-22	\$102,407.09	\$10,000.00	\$33,459.86	\$27,616.80	\$0.00	\$0.00	\$2,513,034.75
January-23	\$0.00	\$44,596.00	\$12,700.00	\$45,533.04	\$0.00	\$0.00	\$2,410,205.71
February-23	\$91,353.91	\$0.00	\$12,778.26	\$10,000.00	\$0.00	\$0.00	\$2,296,073.54
March-23	\$0.00	\$17,834.18	\$30,506.25	\$19,600.00	\$0.00	\$0.00	\$2,228,133.11
April-23	\$53,670.63	\$0.00	\$10,000.00	\$19,197.68	\$0.00	\$0.00	\$2,145,264.80
May-23	\$0.00	\$11,278.90	\$0.00	\$7,200.00	\$0.00	\$0.00	\$2,126,785.90
June-23	\$0.00	\$6,044.04	\$11,289.68	\$25,344.80	\$0.00	\$0.00	\$2,084,107.38
July-23	\$3,363.98	\$8,928.17	\$0.00	\$0.00	\$0.00	\$0.00	\$2,071,815.23
August-23	\$50,036.14	\$19,000.00	\$21,493.75	\$58,210.38	\$0.00	\$0.00	\$1,923,074.96
September-23	\$0.00	\$0.00	\$7,213.74	\$12,947.44	\$0.00	\$0.00	\$1,902,913.78
October-23	\$50,387.51	\$4,785.14	\$1,477.39	\$0.00	\$0.00	\$0.00	\$1,846,263.74
November-23	\$5,326.45	\$7,188.00	\$0.00	\$12,983.83	\$0.00	\$0.00	\$1,820,765.46
December-23	\$0.00	\$16,837.54	\$0.00	\$0.00	\$0.00	\$0.00	\$1,803,927.92
January-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,803,927.92
February-24	\$64,799.83	\$15,797.73	\$2,799.00	\$5,890.68	\$0.00	\$0.00	\$1,714,640.68
March-24	\$0.00	\$1,930.53	\$0.00	\$5,000.00	\$0.00	\$0.00	\$1,707,710.15
April-24	\$70,259.02	\$1,505.66	\$0.00	\$0.00	\$0.00	\$292,000.00	\$1,343,945.47
May-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,343,945.47
June-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,343,945.47
July-24	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$1,323,945.47
August-24	\$90,555.04	\$0.00	\$0.00	\$4,109.32	\$0.00	\$0.00	\$1,229,281.11
September-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,229,281.11
October-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,229,281.11
November-24	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,219,281.11
December-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,219,281.11
January-25	\$9,232.45	\$8,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$1,192,048.66
February-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,192,048.66
March-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,192,048.66
April-25	\$1,714.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,190,333.71
May-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,190,333.71
June-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,190,333.71
Total Expenditures	\$800,943.54	\$335,204.64	\$293,995.12	\$354,522.99	\$1,000,000.00	\$584,000.00	\$3,368,666.29
Balance of Grant	\$8,056.46	\$89,795.36	\$106,004.88	\$70,477.01	\$0.00	\$916,000.00	\$1,190,333.71
Not allocated	\$0.00	\$833.34	\$82.51	\$30,400.00	\$0.00	\$0.00	\$31,315.85
Excess Funds *	\$0.00	\$88,962.02	\$135,963.98	\$40,077.01	\$0.00	\$0.00	\$265,003.01
Full Uncommitted Balance	\$0.00	\$89,795.36	\$136,046.49	\$70,477.01	\$0.00	\$0.00	\$296,318.86
Report Prepared by Robin Stephenson - Director of Business Development							
* excess funds are those contracts that are completed and any left over funds not used							

ARPA Grant Funds from Jefferson County-Round 2-Status-Expenditures

Month	Child Care	Small Business Productivity	Tourism Enhancement	Local Foods Resiliency-Processing	Local Foods Resiliency-Production	Rental Property Round 1	Houndsfield sewer Round 1	Total Grants Running Balance
Total Available	\$100,000.00	\$180,000.00	\$500,000.00	\$100,000.00	\$500,000.00			\$1,380,000.00
Round 1 Uncommitted Carryover *	\$29,207.18	\$131,065.19	\$0.00	\$136,046.49	\$0.00			\$296,318.86
October-23	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00			\$1,666,318.86
November-23	\$73,000.00	\$18,931.20	\$0.00	\$0.00	\$0.00			\$1,574,387.66
December-23	\$18,729.99	\$18,868.00	\$0.00	\$0.00	\$0.00			\$1,536,789.67
January-24	\$0.00	\$58,140.00	\$19,410.70	\$0.00	\$0.00			\$1,459,238.97
February-24	\$0.00	\$20,000.00	\$12,258.30	\$0.00	\$0.00			\$1,426,980.67
March-24	\$0.00	\$5,000.00	\$94,380.89	\$0.00	\$0.00			\$1,327,599.78
April-24	\$0.00	\$10,000.00	\$39,061.83	\$15,686.18	\$60,427.45			\$1,202,424.32
May-24	\$0.00	\$0.00	\$30,191.03	\$14,873.18	\$37,446.50			\$1,119,913.61
June-24	\$0.00	\$0.00	\$42,758.93	\$8,425.67	\$44,228.68			\$1,024,500.33
July-24	\$0.00	\$0.00	\$28,520.84	\$25,322.54	\$38,112.50			\$932,544.45
August-24	\$2,270.01	\$6,082.40	\$63,957.50	\$9,023.70	\$5,557.50			\$845,653.34
September-24	\$5,207.18	\$0.00	\$24,007.66	\$0.00	\$0.00			\$816,438.50
October-24	\$0.00	\$0.00	\$20,000.00	\$14,990.00	\$19,341.25			\$762,107.25
November-24	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00			\$752,107.25
December-24	\$0.00	\$29,314.73	\$25,000.00	\$8,142.57	\$5,034.91			\$684,615.04
January-25	\$0.00	\$3,451.67	\$24,000.00	\$0.00	\$0.00			\$657,163.37
February-25	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,042.55			\$637,120.82
March-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$637,120.82
April-25	\$0.00	\$20,000.00	\$0.00	\$9,971.00	\$0.00			\$607,149.82
May-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$607,149.82
June-25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$607,149.82
Total Expenditures	\$99,207.18	\$209,788.00	\$423,547.68	\$106,434.84	\$230,191.34	\$0.00	\$0.00	\$1,069,169.04
Balance of Grant Not Disbursed	\$30,000.00	\$101,277.19	\$76,452.32	\$129,611.65	\$269,808.66	\$0.00	\$0.00	\$607,149.82
Not allocated (will go down as we award new grants)	\$0.00	\$19,666.59	\$44,252.00	\$75,203.49	\$115,385.45			\$254,507.53
Balance	\$0.00	\$19,666.59	\$44,252.00	\$75,203.49	\$115,385.45	\$0.00	\$0.00	\$254,507.53
Report Prepared by Robin Stephenson - Director of Business Development								

Jefferson County Local Development Corporation
800 Starbuck Avenue, Suite 800
Watertown, NY 13601
(315) 782-5865

2025 Board Attendance

Name	Jan	Feb	6-Mar	20-Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Aiken, Robert	E	P	P	E	P	P	E						
Aliasso, Robert	P	P	P	P	P	P	P						
Capone, Charles	P	P	P	P	E	P	P						
Condino, John	P	P	P	P	P	P	P						
Converse, David	P	P	P	P	P	E	P						
Gardner, Gregory	P	P	P	P	P	P	P						
Johnson, William	P	P	P	P	P	P	P						
L'Huillier, Lisa	P	P	P	P	P	P	P						
Robinson, Dawn	P	P	P	P	P	P	E						
Walldroff, W. Edward	P	P	P	A	P	P	P						
Warneck, Paul	P	P	P	P	P	P	P						
Totals:	10	11	11	9	10	10	9						
P - Present													
E - Excused													
A - Absent													