

**Jefferson County Civic Facility Development Corporation  
Board Meeting Minutes  
September 4, 2025**

The Jefferson County Civic Facility Development Corporation held its board meeting on Thursday, September 4, 2025 in the board room at 800 Starbuck Avenue, Watertown, NY.

**Present:** Robert E. Aliasso, Jr., Lisa L’Huillier, Paul Warneck, W. Edward Walldroff, William Johnson, David Converse, John Condino

**Excused:** None

**Absent:** None

**Also Present:** Marshall Weir, Jay Matteson, Lyle Eaton, Peggy Sampson, Robin Stephenson, Rob Aiken, Dr. Dawn Robinson, Ryan Piche

**Zoom:** Justin Miller, Esq. (Harris Beach), Craig Fox (Watertown Daily Times)

- I. Call to Order:** Chairman Aliasso called the meeting to order at 9:09 a.m.
- II. Minutes:** Minutes of the meeting held on May 1, 2025 were presented. A motion to approve the minutes as presented was made by Mr. Converse, seconded by Mr. Walldroff. All in favor. Carried.
- III. Treasurer’s Report:** Mr. Warneck reviewed the financials for the income statement and balance sheet for the periods ending May 31, 2025, June 30, 2025, July 31, 2025, and August 31, 2025. He reported that there is \$29,976.22 in the checking account. A motion was made by Mr. Warneck to accept the financial reports as presented, seconded by Mr. Johnson. All in favor. Carried.
- IV. Committee Reports:** None.
- V. Unfinished Business:** None.
- VI. New Business:** None.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Ms. L’Huillier, seconded by Mr. Walldroff. All in favor. The meeting was adjourned at 9:10 a.m.

Respectfully submitted,

*Peggy Sampson*