

**Jefferson County Industrial Development Agency
Governance Committee Meeting Minutes
December 2, 2025**

The JCIDA held a governance committee meeting in the board room at 800 Starbuck Avenue, Watertown, NY on Tuesday, December 2, 2025.

Present:

Phone - W. Edward Walldroff (Chair)

Zoom - Bill Johnson, Paul Warneck

Also Present: Marshall Weir, Jay Matteson, Dorena Kimball, Peggy Sampson, Robin Stephenson

Zoom – Dr. Dawn Robinson, John Condino, Justin Miller, Esq. (Harris Beach)

I. Call to Order: Chairman Walldroff called the meeting to order at 8:02 a.m.

II. Pledge of Allegiance

III. Proposed UTEP: Committee members reviewed the redline version of the proposed UTEP.

Mr. Warneck asked if there will be language added to address a drop-dead date to close a project. Attorney Miller said he will add language to the application before the board considers it on Thursday.

Mr. Walldroff asked what the rationale was to change the period of 15 years to 25 years for renewable energy projects. Attorney Miller said there was feedback from board members and the county. He also said that project developers look for stability and predictability for financing.

A motion was made by Mr. Warneck to send the proposed UTEP to the full board of directors for consideration, seconded by Mr. Johnson. All in favor.

IV. Proposed Application: Committee members reviewed the redline version of the proposed application.

A motion was made by Mr. Johnson to send the proposed Application to the full board of directors for consideration, seconded by Mr. Warneck. All in favor.

V. Other – None.

VI. Adjournment: With no further business before the committee, a motion to adjourn the meeting was made by Mr. Warneck, seconded by Mr. Johnson. The meeting adjourned at 8:27 a.m.

Respectfully submitted,

Peggy Sampson