

**Jefferson County Civic Facility Development Corporation  
Board Meeting Minutes  
November 6, 2025**

The Jefferson County Civic Facility Development Corporation held its board meeting on Thursday, November 6, 2025 in the board room at 800 Starbuck Avenue, Watertown, NY.

**Present:** Robert E. Aliasso, Jr., Lisa L’Huillier, W. Edward Walldroff, William Johnson, David Converse, Paul Warneck, John Condino

**Excused:** None

**Absent:** None

**Also Present:** Marshall Weir, Jay Matteson, Dorena Kimball, Peggy Sampson, Robin Stephenson, Dr. Dawn Robinson, Rob Aiken, Ryan Piche (Jefferson County Administrator), Lexi Bruening (7 News)  
Zoom: Justin Miller, Esq. (Harris Beach), Craig Fox (Watertown Daily Times)

- I. Call to Order:** Chairman Aliasso called the meeting to order at 9:36 a.m.
- II. Minutes:** Minutes of the meeting held on October 2, 2025 were presented. A motion to approve the minutes as presented was made by Mr. Walldroff, seconded by Mr. Converse. All in favor. Carried.
- III. Treasurer’s Report:** Mr. Warneck reviewed the financials for the income statement and balance sheet for the period ending October 31, 2025. Mr. Converse suggested moving money over to JCIDA. After discussion, Mr. Warneck suggested waiting until next month. A motion was made by Mr. Warneck to accept the financial reports as presented, seconded by Mr. Converse. All in favor. Carried.
- IV. Committee Reports:** None.
- V. Unfinished Business:** None.
- VI. New Business:** None.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Warneck, seconded by Mr. Condino. All in favor. The meeting was adjourned at 9:39 a.m.

Respectfully submitted,

*Peggy Sampson*