

Jefferson County Local Development Corporation

800 Starbuck Avenue, Suite 800

Watertown, New York 13601

Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

TO: JCLDC Personnel Committee
Rob Aiken, Chair
W. Edward Walldroff
Lisa L'Huillier
David Converse
Dr. Dawn M. Robinson

FROM: Marshall Weir, CEO

DATE: December 5, 2025

SUBJECT: JCLDC Personnel Committee Meeting Notice

A JCLDC Personnel Committee meeting has been scheduled for **Friday, December 12, 2025 at 8:30 a.m.**

The live stream link is available at www.jcida.com.

Zoom:

<https://us02web.zoom.us/j/84355250468?pwd=R0t4VjRPdGJBZDJrL2JQYVVVjKytDdz09>

Meeting ID: 843 5525 0468

Passcode: 011440

1-929-205-6099 US (New York)

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

Thank you.

pss

c: Lyle Eaton
Dorena Kimball
Jay Matteson
Robin Stephenson
Rob Aliasso
Hon. William W. Johnson
Paul Warneck
John Condino
Dr. Gregory A. Gardner
Charles Capone
Media

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JCLDC PERSONNEL COMMITTEE MEETING

Friday, December 12, 2025

8:30 a.m.

AGENDA

- I. Call to Order**
- II. Pension Plan**
 - a. Establish Discretionary Contribution Amount for year ending 12/31/25**
- III. Annual CEO Evaluation**
- IV. Adjournment**

CYE 12/31/2025 401k Discretionary Contribution- JCLDC

| | | | |
|--|----|----------|------------------|
| 401k Total Budget 2025 (Employers Contribution) | \$ | 33,531 | |
| 401k Projected for 2025 (Employers Cointribution) | \$ | 28,659 | |
| 401k Projected under budget | | | <u>\$ 4,872</u> |
| 2025 Salary Budget | \$ | 484,785 | |
| 2025 Projected Actual Salaries | \$ | 467,100 | |
| Salaries Projected Under Budget | | | <u>\$ 17,685</u> |
| Combined 401k & Salaries Under Budget | | \$22,557 | |
| Discretionary Budget For 2025 | | \$14,554 | |
| Under Budget | | | <u>\$8,003</u> |

Approved Personnel Comm
 Approved Board of Directors