

**Deferiet Redevelopment Corporation**

800 Starbuck Avenue, Suite 800

Watertown, New York 13601

Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

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**Notice of Board Meeting**

**Date:** March 19, 2026

**To:** John Condino, Chair  
David Converse  
Hon. William W. Johnson  
Robert Aiken  
Lisa L'Huillier  
Hon. Nancy Dutton  
Hon. Peter Crump

**From:** Marshall Weir, CEO

**Re:** Notice of Board of Directors Meeting

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The Deferiet Redevelopment Corporation will hold its board meeting on **Thursday, April 2, 2026 at 8:45 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The live stream link will be available at [www.jcida.com](http://www.jcida.com).

**Zoom:**  
<https://us02web.zoom.us/j/84355250468?pwd=R0t4VjRPdGJBZDJrL2JQYVVVjKytDdz09>  
Meeting ID: 843 5525 0468  
Passcode: 011440  
1-929-205-6099 US (New York)

Please confirm your attendance with Peggy Sampson at [pssampson@jcida.com](mailto:pssampson@jcida.com) at your earliest convenience.

pss

c: Jay Matteson  
Dorena Kimball  
Robin Stephenson  
Rob Aliasso  
W. Edward Walldroff  
Paul Warneck  
Dr. Gregory Gardner  
Dr. Dawn Robinson  
Charles Capone  
Justin S. Miller, Esq.  
Stephen Maier, Esq.  
Ryan Piche  
Media

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**BOARD MEETING AGENDA**  
**Thursday, April 2, 2026 – 8:45 a.m.**

- I. Call to Order**
- II. Minutes – January 8, 2026**
- III. Committee Reports**
- IV. Unfinished Business**
  - a. Deferiet update**
- V. New Business**
- VI. Adjournment**

**Deferiet Redevelopment Corporation  
Appointed Directors Board Meeting Minutes  
January 8, 2026**

DR/AF/T

The Appointed Directors of the Deferiet Redevelopment Corporation held their board meeting on Thursday, January 8, 2026 in the board room at 800 Starbuck Avenue, Watertown, NY.

**Present:** John Condino, Lisa L’Huillier, Robert Aiken, William Johnson, Nancy Dutton

**Excused:** David Converse, Peter Crump

**Absent:** None

**Also Present:** Marshall Weir, Jay Matteson, Dorena Kimball, Peggy Sampson, Robin Stephenson, Dr. Dawn Robinson, Paul Warneck, Rob Aliasso, Ryan Piche (Jefferson County Administrator), Craig Fox (Watertown Daily Times)  
Zoom: Justin Miller, Esq. (Harris Beach)

- I. Call to Order:** Chairman Condino called the meeting to order at 9:49 a.m.
- II. Minutes:** Minutes of the meeting held on November 6, 2025 were presented. A motion to approve the minutes as presented was made by Ms. L’Huillier, seconded by Mr. Aiken. All in favor. Carried.
- III. Committee Reports:**
  - a. Audit Committee** – The DRC will be included in the 2025 JCIDA Audit.
  - b. Governance Committee**
    - i. Resolution No. 01.08.2026.01 for Annual Internal Policy and Procedure Review** – The Governance Committee met on December 12, 2025 to review the proposed bylaws, the disposition of real property guidelines, the investment policy and the procurement policy. A motion was made by Mr. Aiken to approve the resolution, seconded by Mr. Johnson. All in favor. Carried.
    - ii. Summary Results of Confidential Evaluation of Board Performance** – The Governance Committee reviewed the results of the board evaluations. The results will be sent to the ABO. A strategic planning session will be held within the next several months to improve areas of concern.
- IV. Unfinished Business:**
  - 1. Deferiet update** – Mr. Weir reported that the project is ongoing and could be complete during the first quarter of this year. Mr. Piche said a change order was made to include fencing and confirmed that the county contractor will be complete this quarter.  
  
Mr. Weir welcomed Mayor Dutton to the DRC board as well as Town Supervisor Peter Crump.

**Deferiet Redevelopment Corporation  
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**V. New Business:**

**1. Proposed Committee Structure** – A motion was made by Mr. Johnson to approve the structure, seconded by Ms. L’Huillier. All in favor. Carried.

**VI. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Johnson, seconded by Ms. L’Huillier. All in favor. The meeting was adjourned at 9:55 a.m.

Respectfully submitted,

*Peggy Sampson*

