

Jefferson County Civic Facility Development Corporation
800 Starbuck Avenue, Suite 800
Watertown, New York 13601
Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

Notice of Board Meeting

Date: May 21, 2026

To: Hon. William W. Johnson
David Converse
W. Edward Walldroff
Paul Warneck
Lisa L'Huillier
John Condino

From: Chairman Robert Aliasso

Re: Notice of Board of Directors Meeting

The Jefferson County Civic Facility Development Corporation will hold its board meeting on **Thursday, June 4, 2026 at 8:40 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The live stream link will be available at www.jcida.com.

Zoom:
<https://us02web.zoom.us/j/84355250468?pwd=R0t4VjRPdGJBZDJrL2JQYVVVjKytDdz09>
Meeting ID: 843 5525 0468
Passcode: 011440
1-929-205-6099 US (New York)

Please confirm your attendance with Peggy Sampson pssampson@jcida.com at your earliest convenience.

pss

c: Marshall Weir, CEO
Jay Matteson
Dorena Kimball
Rob Aiken
Dr. Dawn Robinson
Charles Capone
Ryan Piche
Justin S. Miller, Esq.
Stephen Maier, Esq.
Media

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BOARD MEETING AGENDA
Thursday, June 4, 2026 – 8:40 a.m.

- I. Call to Order**
- II. Minutes – March 5, 2026**
- III. Treasurer’s Reports – May 31, 2026**
- IV. Committee Reports**
- V. Unfinished Business**
- VI. New Business**
- VII. Adjournment**

EXHIBIT

**Jefferson County Civic Facility Development Corporation
Annual Board Meeting Minutes
March 5, 2026**

The Jefferson County Civic Facility Development Corporation held its annual board meeting on Thursday, March 5, 2026 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: Robert E. Aliasso, Jr., Lisa L'Huillier, Paul Warneck, John Condino, W. Edward Walldroff

Excused: David Converse, William Johnson

Absent: None

Also Present: Marshall Weir, Jay Matteson, Dorena Kimball, Peggy Sampson, Robin Stephenson, Rob Aiken, Mark Mason Jr. (7 News)

Zoom: Justin Miller, Esq. (Harris Beach)

- I. **Call to Order:** Chairman Aliasso called the meeting to order at 9:54 a.m.
- II. **Minutes:** Minutes of the meeting held on January 8, 2026 were presented. A motion to approve the minutes as presented was made by Mr. Warneck, seconded by Ms. L'Huillier. All in favor. Carried.
- III. **Annual Meeting Resolution No. 03.05.2026.01** (including acceptance of Audit (JCIDA) and PARIS Reports, Ratification of Mission Statement, Property Disposition, Investment and Procurement Policies, Election of Officers/Board Committee Positions and Appointment of Staff) – A motion was made by Mr. Warneck to approve the resolution, seconded by Ms. L'Huillier. Roll call vote: Mr. Converse – Absent, Mr. Condino – Yea, Mr. Aliasso – Yea, Mr. Walldroff – Yea, Mr. Warneck – Yea, Mr. Johnson – Absent, and Ms. L'Huillier – Yea. Carried.
- IV. **Treasurer's Report:** Mr. Warneck reviewed the financials for the income statement and balance sheet for the periods ending January 31, 2026 and February 28, 2026. A motion was made by Mr. Condino to accept the financial reports as presented, seconded by Mr. Warneck. All in favor. Carried.
- V. **Committee Reports:** None.
- VI. **Unfinished Business:** None.
- VII. **New Business:** None.
- VIII. **Adjournment:** With no further business before the board, a motion to adjourn was made by Ms. L'Huillier, seconded by Mr. Warneck. All in favor. The meeting was adjourned at 9:57 a.m.

Respectfully submitted,

Peggy Sampson

JEFFERSON CO CIVIC FACILITY DEV CORP

Balance Sheet

May 31, 2026

ASSETS

Current Assets		
Regular Checking Account	\$	<u>39,726.22</u>
Total Current Assets		39,726.22
Property and Equipment		<u> </u>
Total Property and Equipment		0.00
Other Assets		<u> </u>
Total Other Assets		0.00
Total Assets	\$	<u><u>39,726.22</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		<u> </u>
Total Current Liabilities		0.00
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		0.00
Total Liabilities		0.00
Capital		
Retained Earnings	\$	40,726.22
Net Income		<u>(1,000.00)</u>
Total Capital		<u>39,726.22</u>
Total Liabilities & Capital	\$	<u><u>39,726.22</u></u>

JEFFERSON CO CIVIC FACILITY DEV CORP
Income Statement
For the Five Months Ending May 31, 2026

	Current Month		Year to Date	
Revenues				
Fee Income	\$ 0.00	0.00	\$ 0.00	0.00
Interest Income	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	0.00
Finance Charge Income	0.00	0.00	0.00	0.00
Shipping Charges Reimbursed	0.00	0.00	0.00	0.00
Fee Discounts	0.00	0.00	0.00	0.00
	<hr/>		<hr/>	
Total Revenues	0.00	0.00	0.00	0.00
	<hr/>		<hr/>	
Cost of Sales				
Cost of Sales	0.00	0.00	0.00	0.00
Cost of Sales-Salaries and Wag	0.00	0.00	0.00	0.00
	<hr/>		<hr/>	
Total Cost of Sales	0.00	0.00	0.00	0.00
	<hr/>		<hr/>	
Gross Profit	0.00	0.00	0.00	0.00
	<hr/>		<hr/>	
Expenses				
Advertising Expense	0.00	0.00	0.00	0.00
Bad Debt Expense	0.00	0.00	0.00	0.00
Bank Charges	0.00	0.00	0.00	0.00
Depreciation Expense	0.00	0.00	0.00	0.00
Dues and Subscriptions Exp	0.00	0.00	0.00	0.00
Insurance Expense	0.00	0.00	0.00	0.00
Interest Expense	0.00	0.00	0.00	0.00
Legal and Professional Expense	0.00	0.00	1,000.00	0.00
Licenses Expense	0.00	0.00	0.00	0.00
Maintenance Expense	0.00	0.00	0.00	0.00
Meals and Entertainment Exp	0.00	0.00	0.00	0.00
Office Expense	0.00	0.00	0.00	0.00
Postage Expense	0.00	0.00	0.00	0.00
Rent or Lease Expense	0.00	0.00	0.00	0.00
Repairs Expense	0.00	0.00	0.00	0.00
Supplies Expense	0.00	0.00	0.00	0.00
Telephone Expense	0.00	0.00	0.00	0.00
Travel Expense	0.00	0.00	0.00	0.00
Wages Expense	0.00	0.00	0.00	0.00
Utilities Expense	0.00	0.00	0.00	0.00
Other Expense	0.00	0.00	0.00	0.00
Transfer Cash	0.00	0.00	0.00	0.00
Purchase Disc-Expense Items	0.00	0.00	0.00	0.00
Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00
	<hr/>		<hr/>	
Total Expenses	0.00	0.00	1,000.00	0.00
	<hr/>		<hr/>	
Net Income	\$ 0.00	0.00	\$ (1,000.00)	0.00
	<hr/> <hr/>		<hr/> <hr/>	

JEFFERSON CO CIVIC FACILITY DEV CORP
Cash Disbursements Journal
For the Period From Jan 1, 2026 to May 31, 2026

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/30/26	1009	20000 10200	Invoice: 249102 BOWERS & COMPANY	1,000.00	1,000.00
	Total			<u>1,000.00</u>	<u>1,000.00</u>

Jefferson County Civic Facility Develop. Corp.
 800 Starbuck Avenue, Suite 800
 Watertown, NY 13601
 (315-782-5865)

2026 Board Attendance

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Aliasso, Robert	P	No Mtg.	P	No Mtg.	No Mtg.							
Condino, John	P	No Mtg.	P	No Mtg.	No Mtg.							
Converse, David	E	No Mtg.	E	No Mtg.	No Mtg.							
Johnson, William	P	No Mtg.	P	No Mtg.	No Mtg.							
L'Huillier, Lisa	P	No Mtg.	P	No Mtg.	No Mtg.							
Walldroff, W. Edward	E	No Mtg.	P	No Mtg.	No Mtg.							
Warneck, Paul	P	No Mtg.	P	No Mtg.	No Mtg.							
Totals:	5	-	6	-	-							
P - Present												
E - Excused												
A - Absent												