

**Jefferson County Civic Facility Development Corporation
Board Meeting Minutes
June 4, 2026**

The Jefferson County Civic Facility Development Corporation held its board meeting on Thursday, June 4, 2026 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: David Converse, William Johnson, Lisa L’Huillier, Paul Warneck, John Condino, W. Edward Walldroff

Excused: Robert E. Aliasso, Jr.

Absent: None

Also Present: Marshall Weir, Jay Matteson, Dorena Kimball, Peggy Sampson, Rob Aiken, Ryan Piche (Jefferson County Administrator), Peter Crump, Nancy Dutton, Sarah Bullock, Craig Fox (Watertown Daily Times)

Zoom: Justin Miller, Esq. (Harris Beach)

- I. Call to Order:** Vice Chairman Johnson called the meeting to order at 9:21 a.m.
- II. Minutes:** Minutes of the annual meeting held on March 5, 2026 were presented. A motion to approve the minutes as presented was made by Mr. Converse, seconded by Ms. L’Huillier. All in favor. Carried.
- III. Treasurer’s Report:** Mr. Warneck reviewed the financials for the income statement and balance sheet for the periods ending May 31, 2026. A motion was made by Mr. Warneck to accept the financial report as presented, seconded by Mr. Condino. All in favor. Carried.
- IV. Committee Reports:** None.
- V. Unfinished Business:** None.
- VI. New Business:** None.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Ms. L’Huillier, seconded by Mr. Walldroff. All in favor. The meeting was adjourned at 9:22 a.m.

Respectfully submitted,
Peggy Sampson