

**Jefferson County Industrial Development Agency
Building and Grounds Ad hoc Committee Meeting Minutes
July 16, 2026**

Present: John Condino, Chair; David Converse, Paul Warneck, Rob Aiken

Absent: Rob Aliasso, Lisa L'Huillier

Also Present: Marshall Weir, Jay Matteson, Dorena Kimball, Peggy Sampson

I. Call to Order: Chair Condino called the meeting to order at 8:00 a.m.

II. Jefferson County Corporate Park

- 1. Aviagen North America Inc. – Expansion Plans** – Mr. Weir reported that he reached out to the park tenants regarding the proposed expansion project. He said that he had not received any push back; there was no response from one tenant.

Mr. Warneck said that he does not have a problem with the building design. He suggested Mr. Matteson speak with Aviagen about their biological waste and odor control.

Mr. Warneck said the park covenants have a road setback for 75 feet and pointed out that the Town of Watertown (Town) uses a different number. He said there is an original sign off in the file for parking in front of the building.

Mr. Weir said the Town approved the site plan contingent on IDA's review.

A motion was made by Mr. Converse to send the site plans to the full board of directors for review, seconded by Mr. Aiken. All in favor.

III. Other/Unfinished Business

- 1. Jefferson County Corporate Park Variance at 22719 Fisher Road** – Mr. Weir said that Alex Morgia is working with the Town of Watertown and his engineer to address the sprinkler system and exit door(s) at the building to ensure compliance.

IV. Adjournment: With no further business before the committee, Mr. Warneck made a motion to adjourn the meeting, seconded by Mr. Converse. The meeting was adjourned at 8:13 a.m.

Respectfully submitted,

Peggy Sampson