

**Jefferson County Civic Facility Development Corporation
Finance Committee Meeting
September 22, 2026**

The Jefferson County Civic Facility Development Corporation held a finance committee meeting on Tuesday, September 22, 2026, in the board room, 800 Starbuck Avenue, Watertown, NY.

Present: Charles Capone, Rob Aiken, David Converse
Zoom: Paul Warneck, Chair

Absent: Rob Aliasso

Others Present: Marshall Weir (CEO), Dorena Kimball (CFO), Jay Matteson, Peggy Sampson, W. Edward Walldroff
Zoom: John Condino

I. Call to Order: Mr. Aiken called the meeting to order at 8:25 a.m.

II. Preliminary Budget for 2027:

Ms. Kimball reviewed the preliminary budget for 2027. She said the only revenue is from our annual processing fees for the three active projects and a \$1,000 expense for the tax return.

The total revenue for 2027 is \$11,250 and the total expense for 2027 is \$1,000 for a net of \$10,250.

After review and discussion, Mr. Aiken made a motion to move the proposed budget to the full board for consideration, seconded by Mr. Capone.

III. Other

- a. Review of the Audit and Finance Committee Charter** – No changes were made to the current policy. A motion was made by Mr. Aiken to forward the policy to the Governance Committee for review, seconded by Mr. Capone. All in favor.

IV. Adjournment: With no further business before the committee, Mr. Aiken made a motion to adjourn the meeting, seconded by Mr. Capone. The meeting was adjourned at 8:28 a.m.

Respectfully submitted,

Peggy Sampson