

**Jefferson County Civic Facility Development Corporation
Board Meeting Minutes
October 1, 2026**

The Jefferson County Civic Facility Development Corporation held its board meeting on Thursday, October 1, 2026, in the board room at 800 Starbuck Avenue, Watertown, NY.

Present: Robert E. Aliasso, Jr., David Converse, William Johnson, Lisa L’Huillier, John Condino, W. Edward Walldroff
Zoom: Paul Warneck

Excused: None

Absent: None

Also Present: Marshall Weir, Jay Matteson, Dorena Kimball, Peggy Sampson, Rob Aiken, Keith Perry
Zoom: Justin Miller, Esq. (Harris Beach), Dr. Dawn Robinson, Zach Jackson (7 News)

- I. Call to Order:** Chairman Aliasso called the meeting to order at 8:51 a.m.
- II. Minutes:** Minutes of the meeting held on September 3, 2026, were presented. A motion to approve the minutes as presented was made by Mr. Johnson, seconded by Mr. Walldroff. All in favor. Carried.
- III. Treasurer’s Report:** Mr. Warneck reviewed the financials for the income statement and balance sheet for the period ending September 30, 2026. He said we have a balance of total assets of \$42,226.22. A motion was made by Mr. Warneck to accept the financial report as presented, seconded by Ms. L’Huillier. All in favor. Carried.
- IV. Committee Reports:**
 - a. Finance Committee** – Mr. Warneck said the committee recommended the audit and finance committee charter to the governance committee with no changes.
 - i. Proposed Budget for 2027** – Mr. Warneck reviewed the proposed budget. He said the expected revenue for the annual processing fee is \$11,250 and there is one expense for \$1,000 for the tax return. A motion was made by Mr. Condino to adopt the budget, seconded by Mr. Condino. All in favor. Carried.
- V. Unfinished Business:**
 - 1. Samaritan Senior Village, Inc. Bond Reissuance** – Attorney Miller said the bond reissuance is closing today, and the fee of \$46,414.87 will be wired this afternoon.
- VI. New Business:** None.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Ms. L’Huillier, seconded by Mr. Walldroff. All in favor. The meeting was adjourned at 8:55 a.m.

Respectfully submitted,

Peggy Sampson